

Minutes of Padiham Town Council Meeting

Held on Tuesday 3rd November 2025 at 7pm in the Council Chambers

Present:

Town Councillors: Alun Lewis (in the Chair), David Alexander, Keith Barsby, Maurice Duckworth, Peter Haigh, John Harbour, Petter McCann, Dianne O'Neill, Claire Pilkington, Vincent Pridden, Chris Turner, Philip Turner, and Maureen Whittaker.

Others: Millie Towers (Minute Taker)

The Chair opened the meeting and welcomed everyone

Apologies for Absence

Apologies of absence were submitted by Christopher Smith, Mac Harrison

RESOLVED: That the apologies are accepted

Declarations of disclosable pecuniary interests

There were no declarations of interest

Formally adjourn the meeting to allow for Public Participation

RESOLVED: That the meeting is formally adjourned to allow for participation from the public

Police Report

Police report separately attached.

CCTV system – nuisance near the leisure centre, has there been any success because of this system funded? Question needs to be asked.

Town centre Manager Report

No report submitted.

County and Borough Reports

There were no reports

Briefing on LGR on where Burnley Borough Council is currently at earlier tonight for Burnley Borough Council. It appears to be the option with 5 unitary authorities. The option specifically is option 3, which is Burnley, Padiham, and Rossendale. When it comes to the decision itself, it is borough council executives who will be making the decision, to be scrutinised by the scrutiny committee and the full council will look at it. As far as the laws of the council, it will be the executive who make the decision. This is how it has been run for many years. It will be the Secretary of State who makes the final call but every authority will still submit the opinion of the council.

Public Questions

No public questions

Padiham Organisations report

No Padiham Organisations Report

Formally reconvene the Town Council Meeting

Minutes of the Town Council Meeting held on Monday 6th October 2025.

The minutes of the Town Council meeting held on 6th October 2025 were considered

RESOLVED: That the minutes of the town council meeting held on 1st September 2025 are approved. Dave and Christine Approved.

Town clerk's report including administration and correspondence

Actions taken:

Page 40 - Actions taken on response of the minutes – Keith on Town Centre Manager Report – as we haven't got one for this meeting. Follow up on the question for town centre report – asked for a breakdown of what is happening with empty properties action plan? Follow up

Has any decision been made – follow up on the town council representative on the neighbourhood board – Alun to follow up.

Page 41 – back stage curtains, project is going ahead. Linked with the other curtains – Rob Dobson to have a chat and then message Steve regarding the front curtains.

Page 42 – Email sent to Bank of Dave, no response so follow up has been sent.

Page 43 - Email regarding the traffic management training, middle of the week in the middle of the day which is difficult to attend – Keith. Speaking to Katie – next February for next date. New date and new time being chosen.

Half term event was very well received.

The Halloween Party 90-100 children attended, very well received and great feedback about it being in the ballroom.

Donations for bottle tombola.

Correspondence:

Demand of payment from LCC for invoice from 26th Feb 2024 which has gone unpaid. Steve thinks this is about a bus stop potentially that has been moved. Temp bus stop for road closure maybe for Christmas 2024. Unsure. This will be followed up. LCC are threatening further action. If this is something that is to be paid, are the council happy to pay this amount - £184? Was this not for Padiham on Parade? What it is for must be followed up (Alun will do this).

Finances:

RESOLVED: The accounts appear to be factual but without the full examination due to time constraints.

At the moment these appear to be factual figures. Cannot comment any further. Finances

yesterday, our investment is now worth approx £55,000 with a 10.5% return. This may change but councillors have agreed there is the need for more information on the risk of this matter to properly make an informed vote on this matter. Seek a report to present at the next meeting.

Events working group

Remembrance Day for Sunday – order for day confirmed. The singer has pulled out. Council agreed to ask Priest who is co-delivering the service to sing due to his offer to do so. Town clerk normally calls the wreath layers forward, Moris will cover for Steve if needed. Council has a meeting to clean the capnograph for the day. The parade marshal has been selected. Road Closures in place and will start at 10.30am to completely shut that road. Parade route also confirmed.

Christmas Lights – requesting extra large barriers for around the firework display area. Also extra first aid provided – but this will be paid for. Extra security also for over the road due to numbers this year as last year the councillors had to do this. Peter has offered to lead the event on the night. Katie will run health and safety point of view. Ballroom manager will do the stalls on the night. Everything is covered with Steven not being there. Peter will enquire if we need stalls outside due to logistics of putting them up and down. Volunteers needed for bottle tombola stall, same for the mulled wine stall etc. Road closure starts at 4pm, and finishes at 7pm which may move 15mins either side due to event.

Planning working group

No active plans.

Strategic planning and finance working group.

No general group.

One on bar finance group – update will follow shortly.

Additional equipment – was this raised at previous meeting? No this was at the last activity group. This was agreed to be brought to council and discussed. There needs to be the council's decision on it, which will be on the bar management update.

Quotes for equipment – due to the work Andy does as part of his role, it has become impossible to use the same PC as Steve is also using it. Inefficient use of staff time. Consideration of quotes or the use of a tablet. Additional consideration of the capacity of the existing system – should this be put on hold until the website can handle the work necessary.

It is necessary to have the website up and running for this. This needs to be chased up with Adam who is developing it. It may be best to find someone else who is able to create a website. Ask P3 if they have any individuals able to develop a website instead.

RESOLVED: Council voted to go with P3 quote.

Bar Management Update

Report separately attached.

Arrangements for transfer of bar – meeting of strategic finance team to discuss proposals for transfer of bar and operation of bar into our ownership. Came to agreement with Bryan we would take over the bar. This will be over the period of 6 months, with 12% payment of gross

sales over this period to have assistance of Bryan for smooth transfer. All equipment Bryan currently owns in bar, that is willing to be sold, this has been valued together at £1740 (most equipment in the bar currently, fridges, optics, two tills, software for tills, printers, glassware, etc). This number will increase following the purchase of the stock. It is agreed with Bryan that the two hamples for the rear ales are ours. The rest of the dispense equipment belongs to Coors – this needs to be transferred to our ownership for free. The rest of the equipment belongs to the town council. Bryan agreed to give contact details of people who service fridges and coolers. Youngs who supply the alcohol, also have contact information. Agreed to have same rate as Bryan pays for the club. Youngs will deliver to us. Agreed with Bryan that stocktake will take place on Monday 17th November and at that point, the stock in the bar would become ours. Payment for stock and equipment will occur at Bryan's discretion due to matters relating to his money flow when selling his other property. Help offered by Bryan and positive solution reached.

Steve will be asked about dipsticks needed for stocktake.

RESOLVED: Councillors voted to purchase the bar unanimously.

Mayor's Business

Concert on Saturday 1pm, tickets are £5 with buffet.

14th November there is an open mic night.

Date of next Town council meeting: Monday 1st December 2025 at 7pm.

Meeting Adjourned