



## **MINUTES OF PADIHAM TOWN COUNCIL MEETING**

**Held on Monday 6<sup>th</sup> October 2025 at 7:00pm in the Council Chambers**

**Present:**

**Town Councillors:** Councillor A. Lewis (in the Chair), D. Alexander, K. Barsby, J. Harbour, M. Harrison, P. McCann, C. Pilkington, C. Smith, C. Turner, P. Turner and M. Whittaker.

**Others:** Steve Watson (Town Clerk) and Andy Perry (Ballroom Manager).

The Chair opened the meeting and welcomed everyone.

**TC/25/26/062                      Apologies for Absence**

Apologies for absence were submitted by Maurice Duckworth and Diane O'Neill who were away and Vince Pridden who has a bereavement.

**RESOLVED:**                      **That the apologies are accepted.**

**TC/25/26/063                      Declarations of Disclosable Pecuniary Interests.**

There were no declarations of interest.

**TC/25/26/064                      Formally Adjourn the meeting to allow for Public Participation.**

**RESOLVED:**                      **That the meeting is formally adjourned to allow for participation from the Public.**

**Police Report**

There was no Police reported

**Town Centre Manager Report**

The Town Centre Manager sent a written report following the meeting that is attached.

## County and Borough Reports

There were no reports.

## Public Questions

There were no Public questions.

## Padiham Organisations Reports

There were no reports.

**TC/25/26/065                      Formally reconvene the Town Council meeting.**

**TC/25/26/066                      Minutes of the Town Council Meeting held on the 1<sup>st</sup> September 2025.**

The minutes of the Town Council meeting held on 1<sup>st</sup> September 2025 were considered.

**RESOLVED:                      That the Minutes of the Town Council meeting held on the 1<sup>st</sup> September 2025 are approved.**

**TC/25/26/067                      Town Clerk's Report including Administration and Correspondence.**

Photos of the issues of parking around the school have been sent to the County Councillor.

Information on empty properties is still needed including a breakdown of properties and the action plan. Katie is to be asked for a strategy for the empty shops. The MP has announced funding for empty shops on high streets for Burnley and Padiham, this is to be discussed by the same Neighbourhood Board that dealt with the funding for Burnley only previously. It is to be asked if Padiham can be represented on the Neighbourhood Board and more information is needed on where and when the Borad meets.

It was agreed that the Strategic Planning Working Group would discuss Past Mayor's Badges at its next meeting due to the costs involved.

T2 are to be asked to provide website maintenance.

**TC/25/26/068                      Correspondence**

There was no correspondence that wasn't already covered on the agenda.

a) 3<sup>rd</sup> July - 6<sup>th</sup> August 2025

a) 7<sup>th</sup> August – 3<sup>rd</sup> September 2025

|                     | Starting Balance | Payments  | Receipts  | Transfers Out | Transfers In | Balances   |
|---------------------|------------------|-----------|-----------|---------------|--------------|------------|
| Current             | £2,786.45        | £7,141.67 | £2,521.87 | £574.62       | £5,000.00    | £2,592.03  |
| Ballroom Management | £4,642.01        | £850.40   | £354.26   | £0.00         | £0.00        | £4,145.87  |
| Business Reserve    | £69,901.61       | £0.00     | £0.00     | £5,000.00     | £0.00        | £64,901.61 |
| Petty Cash          | £36.75           | £226.17   | £0.00     | £0.00         | £0.00        | -£189.42   |
| Credit Card         | -£574.62         | £323.43   | £0.00     | £0.00         | £574.62      | -£323.43   |
|                     | £76,792.20       | £8,218.24 | £2,876.13 | £5,574.62     | £5,574.62    | £71,450.09 |

**RESOLVED:** That the above accounts are approved

The External Audit report was tabled. It was agreed to move this to the next meeting.

It was noted that VAT had been reclaimed for the 2023-34 outstanding amount and up to 1<sup>st</sup> August 2025.

The Quilter investment is showing a £3,800 increase at a 7.9% rate, it was agreed to leave this in the investment for additional interest.

#### **TC/25/26/070 Events Working Group**

The matting for the Beer Festival is to be laid on Wednesday and volunteers are needed to help. Volunteers are also needed to cover the door.

#### **TC/25/26/071 Planning Working Group**

There were no active plans.

#### **TC/25/26/072 Strategic Planning & Finance Working Group**

Strategic Planning had recommended that the back stage curtain project goes ahead, this was approved. The front stage curtains are to be chased with Burnley again.

Burnley are to be asked to tender for the Markets and also consider a lower tier rate.

The Lancashire devolution options were considered.

**RESOLVED:** That option 2 is preferred with the caveat that the administrative center is not in Blackburn.

## **TC/25/26/073      Items for Discussion**

Depending on availability once a new date is known, Councillors Barsby and Chris Turner would also like to attend the Traffic Management training.

It was noted that the rumours that the Victoria Street Post Office was closing to become an off license were not true. It had been closed for refurbishment and is applying for a license for alcohol, but the post office will reopen. Bank of Dave has also been contacted.

**RESOLVED:            A second SumUp machine is to be purchased.**

Office equipment for the Ballroom Manager was discussed and prices are to be obtained.

## **TC/25/26/074      Mayors Business**

The Mayor asked for donation for the Christmas Bottle Tombola.

## **TC/25/26/075      Date of Next Meeting**

The date of the next Town Council meeting is at 7pm on Monday 3<sup>rd</sup> November 2025 in the Council Chambers, Padiham Town Hall.

The Mayor thanked everyone for their attendance.

## **Town Centre Officer Update – October 2025**

### **Update: Invitation to Business Drop-In Session**

We're pleased to confirm that a second informal drop-in session will take place in November, offering businesses another opportunity to share their views and continue the conversation with local representatives. Key issues such as antisocial behaviour (ASB), littering, and pavement parking will remain a focus.

PCSO Charlotte Ingraham, Councillor Alun Lewis, and I will be available once again to listen to feedback, provide updates, and work to explore practical, collaborative solutions.

**Date:** Thursday 20<sup>th</sup> November  
**Time:** 6pm – 7pm  
**Location:** Mooch Café, Padiham

### **Street Scene and Enforcement Update**

As part of this ongoing work, the Street Scene team has been contacted regarding concerns about rubbish accumulation, particularly around the Swirls takeaway area in Padiham. In response, a bin audit is currently underway, and a request has been made for an additional litter bin to help address the issue.

Concerns around pavement parking in the area have also been reported to both the police and Lancashire County Council (LCC) for further investigation and appropriate action.

### **October Events in Padiham**

With a wide range of free activities taking place throughout October and the school half-term holidays, Burnley Council is excited to announce three additional events to help attract visitors to the town center. These include:

- Miniature Golf
- Halloween Character Walkabouts
- Wizarding Magic Shows

In addition, Pendle Hill Properties will once again host the popular annual Halloween Trail, in collaboration with local businesses. The Padiham Library will also be offering a variety of themed activities for children and families.

See the poster for full details and timings.

### **Traffic Management for Community Events (TMCE) – Course Update**

Unfortunately, the upcoming Traffic Management for Community Events course has been postponed until a new date can be confirmed.

We currently have four additional spaces available, so if you're interested in booking a place or would like more information, please get in touch: [knolan@burnley.gov.uk](mailto:knolan@burnley.gov.uk)

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