



## **Padiham Town Council**

**Town Hall, Burnley Road, Padiham BB12 8BS Tel: 01282-968781**

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**The Town Mayor  
Councillor Alun Lewis**

**Town Clerk  
Steve Watson**

**1<sup>st</sup> October 2025**

Dear Councillor

The next **Town Council Meeting** for the above named Town is being held on Monday 6<sup>th</sup> October 2025 in the Council Chambers, Padiham Town Hall, commencing at 7:00pm and all Councillors are summoned to attend to transact the business within the Agenda set out below.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Steve Watson'.

**Steve Watson  
Town Clerk**



**Town Councillors are summoned to attend a Padiham Town Council meeting which will be held on Monday, 6<sup>th</sup> October 2025 in the Council Chambers, Padiham Town Hall.**

**Meeting of Padiham Town Council**

**7:00pm Monday 6<sup>th</sup> October 2025**

**A G E N D A**

1. Apologies for absence and reasons given.
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
  - a) Police Report
  - b) Town Centre Manager Report
  - c) Public Questions received in advance
  - d) County and Borough Councillor Reports
  - e) Padiham Organisation Reports
4. Formally reconvene the Town Council Meeting
5. Minutes
  - a) Minutes of the Town Council Meeting held on 1<sup>st</sup> September 2025 for approval.
6. Officer's Report including Administration, for information unless stated
  - a) Actions taken under the Minutes
  - b) Correspondence

## 7. Finances

### a) 7<sup>th</sup> August – 3<sup>rd</sup> September 2025

	Starting Balance	Payments	Receipts	Transfers Out	Transfers In	Balances
Current	£2,786.45	£7,141.67	£2,521.87	£574.62	£5,000.00	£2,592.03
Ballroom Management	£4,642.01	£850.40	£354.26	£0.00	£0.00	£4,145.87
Business Reserve	£69,901.61	£0.00	£0.00	£5,000.00	£0.00	£64,901.61
Petty Cash	£36.75	£226.17	£0.00	£0.00	£0.00	-£189.42
Credit Card	-£574.62	£323.43	£0.00	£0.00	£574.62	-£323.43
	£76,792.20	£8,218.24	£2,876.13	£5,574.62	£5,574.62	£71,450.09

b) External Audit Report

c) VAT Reclaim

d) Quilter Return

## 8. Working Groups reports

a) Events Working Group

i. Upcoming Events

b) Planning Working Group

c) Strategic Planning & Finance Working Group

i. Back Stage Curtains recommend go ahead

ii. Burnley Markets Policy Options recommend ask Burnley to Tender for an operative

iii. Lancashire Devolution recommend option 2

## 9. Items for Discussion

a) Traffic Management Training Course 1 place available

b) Banking Hub and the closure of Victoria Road Post Office

c) Second SumUp Machine for events

d) Ballroom Manager Office Equipment

e) Bar Management Update

## 10. Mayor's Business

11. Date of next Town Council meeting: Monday 3<sup>rd</sup> November 2025 at 7pm