



## **MINUTES OF PADIHAM TOWN COUNCIL MEETING**

**Held on Monday 1st September 2025 at 7:00pm in the Council Chambers**

**Present:**

**Town Councillors:** Councillor A. Lewis (in the Chair), K. Barsby, M. Duckworth, J. Harbour, M. Harrison, D. O'Neill, C. Pilkington, V. Pridden, C. Smith, C. Turner and P. Turner.

**Others:** Steve Watson (Town Clerk), Andy Perry (Ballroom Manager) and County Councillor Tom Pickup.

The Chair opened the meeting and welcomed everyone.

**TC/25/26/047                      Apologies for Absence**

Apologies for absence were submitted by D. Alexander, P. McCann and M. Whittaker

**RESOLVED:                      That the apologies are accepted.**

**TC/25/26/048                      Declarations of Disclosable Pecuniary Interests.**

There were no declarations of interest.

**TC/25/26/049                      Formally Adjourn the meeting to allow for Public Participation.**

**RESOLVED:                      That the meeting is formally adjourned to allow for participation from the Public.**

As the County Councillor was present, the Chair moved the County Report up the agenda.

### **County Council Report**

County Councillor Tom Pickup advised of some upcoming road closures for roadworks from the 3<sup>rd</sup> September to the 6<sup>th</sup> September and 2 closures from the 8<sup>th</sup> to the 10<sup>th</sup> September on Greenlane and Mill Street. The County is currently looking at its spending and policies and Tom agreed to take a look at 2 recent Traffic management quotes for Remembrance Sunday and Christmas.

It was noted that, although the flags throughout the Town brought civic pride, some were located in areas of safety concerns, such as zebra crossing and roundabout. Other safety concerns were raised as some of the flags are coming loose and may blow onto windscreens. It was suggested that the County may have agreed to remove flags with safety concerns and are looking into alternative methods to provide flags in Town Centers.

The flashing school light on Burnley Road outside Shuttleworth College has not been repaired.

The Plumbers have moved shops up the road, possibly due to a rent increase.

Parking around the school on Moor Lane is still a problem. The County Council has set 8 top priorities, these include creating a balanced budget, highways and civic pride.

Tom was thanked for his report and attendance.

### **Police Report**

PC Anne Ingham sent a written report that is attached. It was noted that there had been a significant increase in burglaries and a resident has advised that the police response to a stolen electric bike was that the vehicle caught on local CCTV was not registered in the area so they could not act. The Chair as Police Liaison agreed to chase up the matter with a log number.

Whilst the police report was welcomed it was difficult to interpret without a police presence.

There has been some vandalism around the Bowling Green and the broken fence is due to be replaced. There is a meeting between local businesses and the Police on Thursday.

### **Town Centre Manager Report**

The Town Centre Manager sent a written report following the meeting that is attached. Concerns were raised about the number of empty properties and feedback was requested on the strategy to tackle this. Tom is meeting with the Chief Executive at Burnley and he will raise the issue. The 5 empty shops going up Burnley Road from the bridge are being actively looked into.

### **Public Questions**

There were no Public questions.

### **Padiham Organisations Reports**

There were no reports.

**TC/25/26/050                      Formally reconvene the Town Council meeting.**

**TC/25/26/051                      Minutes of the Town Council Meeting held on the 4<sup>th</sup> August 2025.**

The minutes of the Town Council meeting held on 4<sup>th</sup> August 2025 were considered. The Chair

advised that he could not remember being in discussions with the County Councillor and the funding for the bridge is coming from Active Share, there is no evidence Burnley Council are providing funding.

**RESOLVED:** That the Minutes of the Town Council meeting held on the 7<sup>th</sup> July 2025, as amended, are approved.

**TC/25/26/052** Town Clerk's Report including Administration and Correspondence.

Katie would be asked to provide further analysis of the empty properties and youth provision.

Keith Barsby provided a new quote of approx. £4,500 for the black stage curtains, which included new railings which have been damaged.

The wording for the telephone box plaque is to be In Loving Memory of Councillor Bobby Clark.

Burnley have included a requirement for someone to have completed the Anti-Terrorism training in their Events Plan. Councillors Pridden and Smith had attended the Anti-Terrorism Briefing.

The query on the Mayor's Chain costs was explained. This was due to 2 years of badges being provided in the same year.

The Haslingden Man Shed has been visited. It was suggested that a consultation is carried out to find out what the people of Padiham would like providing. The NHS are now going to work with Greendreams to front the bids for the project.

**TC/25/26/053** Correspondence

There was no correspondence.

**TC/25/26/054** Finances

a) 3<sup>rd</sup> July - 6<sup>th</sup> August 2025

	Starting Balance	Payments	Receipts	Transfers Out	Transfers In	Balances
Current	£3,568.23	£10,470.34	£100.00	£411.44	£10,000.00	£2,786.45
Ballroom Management	£4,902.19	£694.09	£433.91	£0.00	£0.00	£4,642.01
Business Reserve	£79,901.61	£0.00	£0.00	£10,000.00	£0.00	£69,901.61
Petty Cash	£186.55	£149.80	£0.00	£0.00	£0.00	£36.75
	£88,558.58	£12,188.36	£4,397.96	£10,414.69	£10,000.00	£77,366.82

**RESOLVED:** That the above accounts are approved

The Quilter investment is showing a £2,900 increase in funds. The 2026 Budgets need to be

tweaked based on 2025 spend and it was suggested that Keith Barsby and Phil Turner are added as bank signatories.

**RESOLVED:**                      **That Councillors Keith Barsby and Phil Turner are added onto the Bank Mandate.**

**TC/25/26/055                      Events Working Group**

Party in the Park set up will be from 9:00am. The weather is not looking too bad and volunteers are needed on the day to help set up and take down. It was suggested that 4 staff are hired for the day along with security. A Paintball Alley is to be hired from Burnley Borough Council and could be free or at a cost to the Mayor's Charity. The Friends of Memorial Park have provided £500 towards the event. It was agreed to put Junior Park Run leaflets in the Teddy Bear's picnic bags.

The Beer Festival banners and posters are available and will be displayed from Monday 8<sup>th</sup> September. Barrel sponsors and volunteers for the door are needed.

It was noted that the Duck Race raised almost £1,000 for the Mayor's fund.

A road closure quote for Remembrance Sunday has been received at £2,645 and alternative suppliers are to be checked. Councillor Duckworth will take lead at the Cenotaph.

A road closure quote has been received for the Christmas Light Switch On at £7,329. Going forward events that don't need a road closure are to be considered. The County and Borough Councils are to be approached to help with funding the road closures for events.

**RESOLVED:**                      **That 4 staff and security are hired for Party in the Park.**

**TC/25/26/056                      Planning Working Group**

It was agreed to move the item to the end of the agenda to allow Councillor Harbour to leave the meeting.

**TC/25/26/057                      Strategic Planning & Finance Working Group**

The Working Group had not met since the last Town Council meeting. It was agreed to hold a meeting on Monday 15<sup>th</sup> September.

**TC/25/26/058                      Items for Discussion**

Green Lane land usage was considered and possible uses will be investigated, these could include green projects such as a community orchard.

It was generally agreed that the website was not fit for purpose and it still did not allow online bookings. The costs to terminate the contract with Adam are to be checked and this will be transferred to T2 if necessary. Councillor Phil Turner agreed to lead on the website contract side only.

Andy Perry, the new Ballroom Manager, was welcomed to the meeting. Councillor Duckworth outlined that Brian had agreed to provide the till roll X reading after each bar event showing the takings. This will allow the stock usage and profit figures to be worked out.

**TC/25/26/059      Mayors Business**

The Mayor reported that a Community Fund meeting was due to be held on Tuesday 2<sup>nd</sup> September at 6:00pm in the Council Chambers. He and Councillor Harrison had visited the pubs to float the idea of a music festival and them badging up a Mayor's drink.

**TC/25/26/060      Planning Working Group**

Councillor Harbour declared an Interest and left the meeting. It was agreed to put Planning Working Group as the last agenda item in future. An application has been submitted to convert an empty shop to flats. As the shop has been empty for a considerable time and was looking shabby, the application was to be welcomed and no comments made.

An amendment to the old Primary School site has been submitted.

The closure of the pathway at Victoria Mill could go straight to public enquiry.

**TC/25/26/061      Date of Next Meeting**

The date of the next Town Council meeting is at 7pm on Monday 6<sup>th</sup> October 2025 in the Council Chambers, Padiham Town Hall.

The Mayor thanked everyone for their attendance.

Padiham Town Council Meeting  
August 2025

CRIME	Aug 2024	Aug 2025
Assault	32	28
Burglary	6	17
Criminal Damage	18	11
Drug Offences	2	2
Nuisance	38	37
Public Order	11	8
Theft	32	13

Above are the crime statistics for Hapton and Gawthorpe wards combined.

Burglaries – 3 x attempt residential break - Filed, 4 x shed/outhouse break – Filed, 2 x residential break – Filed, 5 x business break – filed, 1 x attempt business break – filed, 1 x business break – enquiries ongoing, 1 x business break – Charged.

Nuisance – The reported Nuisance are not in the previous ASB hotspot areas, and not predominantly involving youths. Several calls are relating to neighbour disputes in various locations, we are aware and working with the council/housing associations for these issues.

Leaflets have been given to all local businesses in relation to the drop in meeting on Thursday 4<sup>th</sup> September at 1830hrs, at the Town Hall. This is to discuss any ASB or general concerns. PCSO 7355 Ingham will be attending.

PCSO 7434 Kira Morris has joined as the new Hapton PCSO. She will be introducing herself to local schools and businesses over the coming weeks.

*\*\*Comparing Hapton and Gawthorpe statistics with other wards is difficult as it has different demographic dynamics to any other area. I have therefore provided stats for Burnley Town centre and then Rosegrove/Lowerhouse due to its demographics being most similar.*

**Burnley Town centre statistics for August 25 -**

Criminal Damage – 4

Burglary - 0

Nuisance/personal – 61

Theft – 39

Assault – 26

Public Order – 10

Drug - 3

## **Rosegrove and Lowerhouse August 25 –**

Criminal Damage – 19

Burglary – 11

Nuisance/personal – 16

Theft – 7

Assault – 25

Public Order – 6

Drugs - 0

PC 654 Anne Ingham

Community Beat Manager for Padiham

654@lancashire.police.uk

## **Town Centre Officer Update – September 2025 Report received after the meeting and attached for information only.**

### **Town Centre Concerns - ASB, Littering & Pavement Parking**

#### **Invitation to Business Drop-In Session: Addressing Local Issues Together**

Following recent reports from local businesses regarding concerns about antisocial behaviour (ASB), littering, and pavement parking, we are holding an informal drop-in event to discuss these issues and explore collaborative solutions.

The session will be an opportunity for businesses to share their views and hear directly from PCSO Charlotte Ingraham, Councillor Alun Lewis, and myself from the council. If there is interest in continuing the conversation, we'll also look at setting up regular meetings going forward.

Date: Thursday 4th September

Time: 6:30pm – 7:30pm

Location: Community Room, Padiham Town Hall

### **Vacant Retail Units on Padiham High Street**

As part of ongoing efforts to improve the appearance and vitality of the area, the council are reaching out to owners of properties that have remained empty for a significant period of time.

The aim is to encourage the repair and maintenance of these buildings where needed, ensuring they are safe, secure, and not contributing to local decline. Property owners will also be asked to confirm their intended future use for the premises.

By addressing long-term empty properties, the council hopes to support regeneration efforts and make better use of available spaces within the community.

### **Halloween Scarecrow Trail**

This year, some of our local businesses are teaming up with Pendle Hill Properties to launch an exciting new Halloween event in Padiham Town Centre.

Building on the success of the annual Halloween Trick-or-Treat Trail—which runs during the October half-term (Monday 27th to Friday 31st October 2025)—children and families will once again be invited to visit participating shops, collect stamps, and win prizes. New for 2025, the trail will also feature a *Scarecrow Spotting* element, with creatively themed scarecrows popping up in shop windows throughout the town centre.

### **Traffic Management for Community Events (TMCE)**

We are currently exploring a training opportunity for individuals involved in event planning, particularly those responsible for minor road and car park closures.

This course is designed to provide the essential knowledge needed to create effective traffic management plans for community events, helping to ensure the safety of both the public and event staff. For more information and costs, please contact -

[knolan@burnley.gov.uk](mailto:knolan@burnley.gov.uk)

### **Market Policy**

Attached is a link to the revised market policy along with the new application form for licences.