



## MINUTES OF PADIHAM TOWN COUNCIL MEETING

Held on Monday 2<sup>nd</sup> June 2025 at 7:00pm in the Council Chambers

**Present:**

**Town Councillors:** Councillor A. Lewis (in the Chair), D. Alexander, K. Barsby, M. Duckworth, J. Harbour, M. Harrison, P. McCann, D. O'Neill, V. Pridden, C. Smith, P. Turner and M. Whittaker.

**Others:** Steve Watson (Town Clerk), County Councillor Tom Pickup plus 1 resident.

The Chair opened the meeting and welcomed everyone.

**TC/25/26/008** Apologies for Absence

Apologies for absence were submitted by Councillors Peter Haigh who had requested a leave of absence and Chris Turner who was unwell.

**RESOLVED:** That the apologies are accepted.

**TC/25/26/009** Declarations of Disclosable Pecuniary Interests.

There were no declarations of interest. Declaration of Interest forms had been circulated.

**TC/25/26/010** Formally Adjourn the meeting to allow for Public Participation.

**RESOLVED:** That the meeting is formally adjourned to allow for participation from the Public.

### County Council Report

Newly elected County Councillor Tom Pickup was welcomed to the meeting. Tom outlined that he has been appointed as the Lead Member for Finance. The County has held its first Full Council meeting and appointed the Cabinet. Tom advised that there was little to report as the Council is new.

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It was highlighted that highways are an issue in Padiham and that the 'lovecleanstreets' App was a bit hit and miss for getting things done. It was suggested that response times are not good and that the criteria for reporting potholes should be circulated.

The flashing school lights outside Shuttleworth College is permanently switch on going down the road and doesn't work going up. Gawthorpe Hall's road is full of potholes and there is only 1 speed sign, repeaters are needed. Tom was thanked for his attendance and

### **Police Report:**

PC Anne Ingham provided a report which is attached. The report was noted and it was generally agreed the report was useful and informative.

### **Town Centre Manager Report**

The Town Centre Manager had not provided a report. It was noted there had not been a report for 3 months and an update will be requested.

### **Public Questions received in advance**

There were no public questions in advance.

### **Borough Councillors Report**

There was no report.

### **Padiham Organisations Reports**

There was no report.

**TC/25/26/011      Formally reconvene the Town Council meeting.**

**TC/25/26/012      Vote of thanks to Alderman Andy Tatchell for his years of service.**

It was proposed that a formal vote of thanks is made to Alderman Andy Tatchell for his years of service and support on the Town Council.

**RESOLVED:      That a formal vote of thanks is made to Andy Tatchell and a plaque is provided.**

**TC/25/26/013      Request for a leave of absence**

Councillor Peter Haigh made a formal request for 6 months leave of absence.

**RESOLVED:      That a 6 month leave of absence is approved from 1<sup>st</sup> May 2025.**

**TC/25/26/014      Minutes of the Town Council Meeting held on the 3<sup>rd</sup> March 2026.**

The minutes of the Town Council meeting held on 3<sup>rd</sup> March 2026 were considered.

**RESOLVED:      That the Minutes of the Town Council meeting held on the 3<sup>rd</sup> March 2026 are approved.**

Signed .....  ..... Date 7<sup>th</sup> July 2025

## TC/25/26/015 Town Clerk's Report including Administration and Correspondence.

The stage curtains are to be chased. If a response is not received then the back curtains will go ahead.

Ann Clark is to be asked to provide the wording for the red telephone box plaque.

St Leonard's school is to be contacted about inconsiderate parking on Moor Lane.

3 system will be provided for a Lone Worker System at the next meeting.

The past Mayo9r was thanked for putting on the Fairwell Bash as this worked very well. The Football Club Membership is to be checked.

There was no correspondence of note.

## TC/25/26/016 Finances

- a) The following financial information was circulated for the period 3<sup>rd</sup> April – 30<sup>th</sup> April 2025

	Starting Balance	Payments	Receipts	Transfers Out	Transfers In	
Current	£1,997.07	£11,775.36	£105,651.00	£147,000.00	£55,000.00	£3,872.71
Ballroom Management	£4,519.61	£958.50	£1,224.51	£0.00	£0.00	£4,785.62
Business Reserve	£74,562.72	£0.00	£0.00	£55,000.00	£97,000.00	£116,562.72
Petty Cash	£0.00	£0.00	£0.00	£0.00	£0.00	0
Credit Card	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£81,079.40	£12,733.86	£106,875.51	£202,000.00	£152,000.00	£125,221.05

**RESOLVED: That the above accounts are approved**

It was noted that the Year End position was very healthy and the accounts were in good order. An internal auditor is to be appointed shortly. The Christmas Party Budget is for Christmas 4 All and an additional payment to the Clerk was for untaken leave at year end.

## TC/25/26/017 Report back from Working Groups

### Events Working Group

The next big event is Padiham on Parade at the end of June, then the first Council event is the Duck Race in August. The Event Working Group are due a meeting shortly.

There were 47 artists at Painting Padiham and over 700 people visited Gawthorpe Hall, which is double the numbers from last year. The event was generally well attended and went very well. Viewing of the painting should be advertised.

It was suggested that a Year Planner is provided in the Office.

It was agreed to get staff sweatshirts for events.

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## Planning Working Group

There were no applications of note.

## Strategic Planning and Finance Working Group

It was agreed to appoint Councillor Maurice Duckworth as Chair of the Working Group.

It was agreed to proceed with the Council taking over the management of the bar as soon as possible.

1. Recommendation to Council on a new Bar Manager employed position.

**RESOLVED: That Council agrees to a new position of Ballroom Manager that would be responsible for all aspects of the Ballroom including the Annex, Bar and Kitchen with a minimum of 6 hours a week, with flexibility for additional hours as required.**

2. Recommend to Council a process for recruitment to any new positions. Includes an advertising, short-listing and interview procedure.

HR at Burnley is to be asked how they recruit.

**RESOLVED: That the Lead Councillor for Staffing has authority to lead on all recruitment issues. Advertisements are to be through the Borough Council, indeed.com, the website and Facebook.**

3. Recommend to Council a Recruitment Budget.

**RESOLVED: That costs for recruitment are to be sought and the Project Budget is used for recruitment expenses.**

4. Consider and make a recommendation if required on the Building Managers request for a review of salary on Bank Holidays

**RESOLVED: The Building Manager is paid double time on Bank holidays and the hire charge is increased to £65 per hour on bank holidays to cover the cost.**

5. Recommend to Council that the Clerk attends BIIAB Level 2 Award for Personal Licence Holders at the Council's expense

**RESOLVED: That a Councillor volunteer is sought in the first instance.**

6. Recommend to Council that the Council pays for a personal license for alcohol for the Clerk

**RESOLVED: That a Councillor volunteer is sought in the first instance.**

7. Year End

Investment has gained £506 in 3 weeks. A specialist floor cleaner is hired for the Ballroom entrance and corridor and a Ballroom Maintenance Budget is created next year.

The projector and screen are to be fitted in the Community Room.

The times required for setting up the Ballroom over the next few weeks are provided.

A cleaning schedule is to be devised and the contract sent out to tender again.

It was noted that the Fire Procedure is on the Booking Form.

Sponsorship letters are to be sent out as a priority.

The volunteers for Painting Padiham were thanked.

Councillor Duckworth was thanked for all the work he had done on the Bar Management Project.

Working Group memberships are to be revisited.

**TC/25/26/018 Items for discussion as listed.**

There were no items.

**TC/2025/019 Mayor's Business**

The Mayor advised that there is funding available through the Police and Crime Commission via the MP to reduce crime and anti-social behaviour. There is £10,000 available for Padiham and projects need to be agreed. It was suggested the police should be approached for ideas.

Councillor's pictures are to be put on the website.

There is a follow up Business Forum meeting on Wednesday at 6:00pm.

Security of tenure needs to be considered under the devolution agenda.

**TC/25/26/020 Date of Next Meeting**

The date of the next Town Council meeting is at 7pm on Monday 7<sup>th</sup> July 2025 in the Council Chambers, Padiham Town Hall.

The Mayor thanked everyone for their attendance.

**Padiham Town Council Meeting**

**May 2025**

CRIME	May 2024	May 2025
Assault	35	33
Burglary	7	7
Criminal Damage	20	14
Drug Offences	4	1

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Nuisance	48	41
Public Order	14	8
Theft	13	9

Above are the crime statistics for Hapton and Gawthorpe wards combined.

Burglaries – 4 residential burglaries with lines of enquiry, investigation ongoing - 1 of which is domestic related. 3 burglaries of business premises/construction – also showing as lines of enquiry.

Drug Offences – In April we had an Operation where we arrested 15 people across Burnley/Padiham for being concerned in the supply of drugs, the majority were from Padiham. Some are currently in prison awaiting trial, some are on bail pending further enquiries. The above statistic is in relation to the Operation.

Nuisance – ASB in the Town Centre has remained low again. None of the reports are relating to the previous hotspots within the Town Centre. All reporters are recontacted for reassurance and info – youths identified and visited.

**\*\*Comparing Hapton and Gawthorpe statistics with other wards is difficult as it has different demographic dynamics to any other area. I have therefore provided stats for Burnley Town centre and then Rosegrove/Lowerhouse due to its demographics being most similar.**

#### **Burnley Town centre statistics for May 25 -**

Criminal Damage – 77

Burglary - 4

Nuisance – 46

Theft – 40

Assault – 25

Public Order – 14

Drug - 6

#### **Rosegrove and Lowerhouse May 25 –**

Criminal Damage – 9

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Burglary – 8

Nuisance – 8

Theft – 17

Assault – 26


Public Order – 2

Drugs - 2

PC 654 Anne Ingham

Community Beat Manager for Padiham

654@lancashire.police.uk

Signed  9 Date 7<sup>th</sup> July 2025

