



MINUTES OF PADIHAM TOWN COUNCIL MEETING

Held on Monday 7th July 2025 at 7:00pm in the Council Chambers

Present:

Town Councillors: Councillor A. Lewis (in the Chair), D. Alexander, K. Barsby, M. Duckworth, J. Harbour, M. Harrison, P. McCann, D. O'Neill, V. Pridden, C. Smith, C. Turner, P. Turner and M. Whittaker.

Others: Steve Watson (Town Clerk), Alderman Andy Tatchell and Lorna Tatchell.

Before opening the meeting, the Mayor wanted to personally thanks Alderman Andy Tatchell for his years of service on the Town Council and presented him with a trophy of the Councils appreciations. Councillors also thanked Andy. The Chair then opened the meeting and welcomed everyone.

TC/25/26/021 Apologies for Absence

Apologies for absence were submitted by County Councillor Tom Pickup and PC Anne Ingham.

RESOLVED: That the apologies are accepted.

TC/25/26/022 Declarations of Disclosable Pecuniary Interests.

There were no declarations of interest.

TC/25/26/023 Formally Adjourn the meeting to allow for Public Participation.

RESOLVED: That the meeting is formally adjourned to allow for participation from the Public.

Police Report

PC Anne Ingham sent a written report that is attached.

Town Centre Manager Report

There was no report, Katie is to be asked if there is anything to update the Council on.

Public Questions

There were no Public questions

County Council Report

County Councillor Tom Pickup had sent his apologies and a written report that is attached.

Padiham Organisations Reports

There were no reports.

TC/25/26/024 Formally reconvene the Town Council meeting.

TC/25/26/012 Vote of thanks to Alderman Andy Tatchell for his years of service.

It was proposed that a formal vote of thanks is made to Alderman Andy Tatchell for his years of service and support on the Town Council.

RESOLVED: That a formal vote of thanks is made to Andy Tatchell and a plaque is provided.

TC/25/26/013 Request for a leave of absence

Councillor Peter Haigh made a formal request for 6 months leave of absence.

RESOLVED: That a 6 month leave of absence is approved from 1st May 2025.

TC/25/26/014 Minutes of the Town Council Meeting held on the 3rd March 2026.

The minutes of the Town Council meeting held on 3rd March 2026 were considered.

RESOLVED: That the Minutes of the Town Council meeting held on the 3rd March 2026 are approved.

TC/25/26/015 Town Clerk's Report including Administration and Correspondence.

The stage curtains are to be chased. If a response is not received then the back curtains will go ahead.

Ann Clark is to be asked to provide the wording for the red telephone box plaque.

St Leonard's school is to be contacted about inconsiderate parking on Moor Lane.

3 system will be provided for a Lone Worker System at the next meeting.

The past Mayo9r was thanked for putting on the Fairwell Bash as this worked very well. The Football Club Membership is to be checked.

There was no correspondence of note.

TC/25/26/016 Finances

- a) The following financial information was circulated for the period 3rd April – 30th April 2025

	Starting Balance	Payments	Receipts	Transfers Out	Transfers In	
Current	£1,997.07	£11,775.36	£105,651.00	£147,000.00	£55,000.00	£3,872.71
Ballroom Management	£4,519.61	£958.50	£1,224.51	£0.00	£0.00	£4,785.62
Business Reserve	£74,562.72	£0.00	£0.00	£55,000.00	£97,000.00	£116,562.72
Petty Cash	£0.00	£0.00	£0.00	£0.00	£0.00	0
Credit Card	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£81,079.40	£12,733.86	£106,875.51	£202,000.00	£152,000.00	£125,221.05

RESOLVED: That the above accounts are approved

It was noted that the Year End position was very healthy and the accounts were in good order. An internal auditor is to be appointed shortly. The Christmas Party Budget is for Christmas 4 All and an additional payment to the Clerk was for untaken leave at year end.

TC/25/26/017 Report back from Working Groups

Events Working Group

The next big event is Padiham on Parade at the end of June, then the first Council event is the Duck Race in August. The Event Working Group are due a meeting shortly.

There were 47 artists at Painting Padiham and over 700 people visited Gawthorpe Hall, which is double the numbers from last year. The event was generally well attended and went very well. Viewing of the painting should be advertised.

It was suggested that a Year Planner is provided in the Office.

It was agreed to get staff sweatshirts for events.

Planning Working Group

There were no applications of note.

Strategic Planning and Finance Working Group

It was agreed to appoint Councillor Maurice Duckworth as Chair of the Working Group.

It was agreed to proceed with the Council taking over the management of the bar as soon as possible.

1. Recommendation to Council on a new Bar Manager employed position.

RESOLVED: That Council agrees to a new position of Ballroom Manager that would be responsible for all aspects of the Ballroom including the Annex, Bar and Kitchen with a minimum of 6 hours a week, with flexibility for additional hours as required.

2. Recommend to Council a process for recruitment to any new positions. Includes an advertising, short-listing and interview procedure.

HR at Burnley is to be asked how they recruit.

RESOLVED: That the Lead Councillor for Staffing has authority to lead on all recruitment issues. Advertisements are to be through the Borough Council, indeed.com, the website and Facebook.

3. Recommend to Council a Recruitment Budget.

RESOLVED: That costs for recruitment are to be sought and the Project Budget is used for recruitment expenses.

4. Consider and make a recommendation if required on the Building Managers request for a review of salary on Bank Holidays

RESOLVED: The Building Manager is paid double time on Bank holidays and the hire charge is increased to £65 per hour on bank holidays to cover the cost.

5. Recommend to Council that the Clerk attends BIIAB Level 2 Award for Personal Licence Holders at the Council's expense

RESOLVED: That a Councillor volunteer is sought in the first instance.

6. Recommend to Council that the Council pays for a personal license for alcohol for the Clerk

RESOLVED: That a Councillor volunteer is sought in the first instance.

7. Year End

Investment has gained £506 in 3 weeks. A specialist floor cleaner is hired for the Ballroom entrance and corridor and a Ballroom Maintenance Budget is created next year.

The projector and screen are to be fitted in the Community Room.

The times required for setting up the Ballroom over the next few weeks are provided.

A cleaning schedule is to be devised and the contract sent out to tender again.

It was noted that the Fire Procedure is on the Booking Form.

Sponsorship letters are to be sent out as a priority.

The volunteers for Painting Padiham were thanked.

Councillor Duckworth was thanked for all the work he had done on the Bar Management Project.

Working Group memberships are to be revisited.

TC/25/26/018 Items for discussion as listed.

There were no items.

TC/2025/019 Mayor's Business

The Mayor advised that there is funding available through the Police and Crime Commission via the MP to reduce crime and anti-social behaviour. There is £10,000 available for Padiham and projects need to be agreed. It was suggested the police should be approached for ideas.

Councillor's pictures are to be put on the website.

There is a follow up Business Forum meeting on Wednesday at 6:00pm.

Security of tenure needs to be considered under the devolution agenda.

TC/25/26/020 Date of Next Meeting

The date of the next Town Council meeting is at 7pm on Monday 7th July 2025 in the Council Chambers, Padiham Town Hall.

The Mayor thanked everyone for their attendance.

Padiham Town Council Meeting

June 2025

CRIME	June 2024	June 2025
Assault	26	28
Burglary	6	9
Criminal Damage	8	16
Drug Offences	5	2
Nuisance/Personal	46	51
Public Order	8	1
Theft	17	13

Above are the crime statistics for Hapton and Gawthorpe wards combined.

Burglaries – Tesco, 2 x DV Burglary, 2 x burglaries and allotments burglary- ongoing investigation. 1 garage break – suspect charged with alternate offence, 2 x burglaries closed with no lines of enquiry.

Nuisance/Personal – Lidl is currently the only repeat location for nuisance, the area manager has been spoken with to chase up the site survey that was completed 6 months ago to ascertain when the plans will be implemented. Discussions also had re security as when they did have security in place, ASB reduced significantly.

***Comparing Hapton and Gawthorpe statistics with other wards is difficult as it has different demographic dynamics to any other area. I have therefore provided stats for Burnley Town centre and then Rosegrove/Lowerhouse due to its demographics being most similar.*

Burnley Town centre statistics for June 25 -

Criminal Damage – 6

Burglary - 2

Nuisance/personal – 54

Theft – 23

Assault – 32

Public Order – 10

Drug – 4

Rosegrove and Lowerhouse June 25 –

Criminal Damage – 4

Burglary – 10

Nuisance/personal – 17

Theft – 6

Assault – 18

Public Order – 2

Drugs - 0

PC 654 Anne Ingham

Community Beat Manager for Padiham

654@lancashire.police.uk

County Council Report

In terms of a CC report, there are the following updates in the area:

- Planning application FUL/2023/0748 for the erection of 29 dwellings at 'land off West View Terrace Padiham'

Any comments from the Town Council most welcome, I need to file my response by 9th July

- The appeal hearing for the battery energy storage site FUL/2024/0258 is on 6th August, at 10am, at the Town Hall, which will be lead by the planning inspector

Any comments from the Town Council most welcome

- A traffic regulation order has been proposed on Mill Street to change the double yellow lines, last response 11th July

Any comments from the Town Council most welcome, I need to file my response by 11th July

Thanks and see you next time,

Tom

Kind regards,