

Padiham Town Council

3 July 2025 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
47	Events General	06/05/2025		Petty Cash	Cash	Cable ties	A1 Motorstores	S	9.98	2.00	11.98
96	NNDR	07/05/2025		Barclays Town coun	DD	Non Domestic Rates - Rooms 1	Burnley Borough Council	Z	187.00		187.00
11	Building Supervisor	08/05/2025		Barclays Ballroom Ac	transfer	Building Supervisor	G. Pegg	Z	652.50		652.50
13	Cleaning materials	08/05/2025		Barclays Ballroom Ac	transfer	Cleaning materials	Option Hygiene	S	34.06	6.81	40.87
14	Cleaning materials	08/05/2025		Barclays Ballroom Ac	transfer	Cleaning materials	Option Hygiene	S	26.56	5.31	31.87
15	Ballroom equipment	08/05/2025		Barclays Town coun	transfer	Chair Racks	Morleys	S	839.00	167.80	1,006.80
68	Ballroom equipment	08/05/2025		Credit Card	Card	Equipment	Amazon	S	24.34	4.87	29.21
69	Ballroom equipment	08/05/2025		Credit Card	Card	Equipment	Amazon	S	15.81	3.16	18.97
16	Licenses	08/05/2025		Barclays Town coun	transfer	License	Lancashire County Council	Z	220.00		220.00
12	Cleaning	08/05/2025		Barclays Ballroom Ac	transfer	Cleaning	Atkinson Cleaning Services	S	180.00	36.00	216.00
7	Mayoral chains / badges	08/05/2025		Barclays Town coun	transfer	Mayoral chain	Precious Metals	S	1,336.00	267.20	1,603.20
18	Christmas Lights switch on	08/05/2025		Barclays Town coun	transfer	Rides	North West Event Services	Z	2,275.00		2,275.00
8	Additional Projects	08/05/2025		Barclays Town coun	transfer	Investment	Haworths Financial Service	Z	1,000.00		1,000.00
9	Padiham on Parade	08/05/2025		Barclays Town coun	transfer	Grant	Padiham on Parade	Z	3,000.00		3,000.00
17	Toilet Refurbishment	08/05/2025		Barclays Town coun	transfer	Toilet Refurbishment	Bryan Lee Building Contrac	S	10,000.00	2,000.00	12,000.00
67	Cinema Club	08/05/2025		Credit Card	Card	Film	Amazon	S	7.49	1.50	8.99
66	Cinema Club	09/05/2025		Credit Card	Card	Film	Amazon	S	20.82	4.17	24.99
97	Electricity Feeder Pillar	12/05/2025		Barclays Town coun	DD	Electricity	United Gas & Power	Z	189.00		189.00
45	Tea & Toast	12/05/2025		Petty Cash	Cash	Refreshments	Tesco	Z	9.05		9.05
107	Mayoral Ball	15/05/2025		Credit Card	Card	Photo	Amazon	S		15.59	15.59
43	Stationery	16/05/2025		Petty Cash	Cash	keys	A1 Motorstores	S	8.33	1.67	10.00
98	Pension & NI	19/05/2025		Barclays Town coun	DD	Pension	NEST	Z	153.87		153.87
28	Insurance	20/05/2025		Barclays Town coun	transfer	Insurance premium renewal	Zurich Municipal	Z	1,775.97		1,775.97
108	Stationery	20/05/2025		Credit Card	Card	Stationery	Amazon	S	13.72	2.75	16.47
27	Mayor making	20/05/2025		Barclays Town coun	transfer	Refreshments	Diane's Catering	Z	171.00		171.00
27	Mayoral Ball	20/05/2025		Barclays Town coun	transfer	Refreshments	Diane's Catering	Z	401.00		401.00
24	Mayoral Ball	20/05/2025		Barclays Town coun	transfer	Band	Allegra String Quartet	Z	250.00		250.00
25	Additional Projects	20/05/2025		Barclays Town coun	transfer	Red Telephone Box	Fennyfold Community Garc	Z	238.10		238.10
99	Community Fund	20/05/2025		Barclays Town coun	transfer	Community fund distribution	Town Council	Z	23.00		23.00
26	Weddings	20/05/2025		Barclays Town coun	transfer	Weddings	Kie Events	Z	872.50		872.50
100	Payroll admin charges	27/05/2025		Barclays Town coun	DD	Accounts	Account Solutions Ltd	Z	25.00		25.00
44	Stationery	27/05/2025		Petty Cash	Cash	Refreshments	Tesco	S	1.67	0.33	2.00
31	Building Supervisor	27/05/2025		Barclays Ballroom Ac	transfer	Building Supervisor	G. Pegg	Z	690.00		690.00
29	Mayor making	27/05/2025		Barclays Town coun	transfer	Piano Player	Jack Whitham	Z	60.00		60.00

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30	Mayor making	27/05/2025		Barclays Town coun	transfer	Flowers	Kathleens Florist Ltd	S	190.58	38.12	228.70
104	Toilet Refurbishment	27/05/2025		Barclays Town coun	transfer	Flowers	Oswaltdwistle Mills	S	88.26	17.65	105.91
101	Town Clerk Salary	28/05/2025		Barclays Town coun	SO	Salary	Steve Watson	Z	2,033.59		2,033.59
51	Office equipment	29/05/2025		Credit Card	Card	Office Equipment	Amazon	S	76.62	15.33	91.95
54	Office equipment	29/05/2025		Credit Card	Card	Office Equipment	Amazon	S	44.16	8.83	52.99
57	Office equipment	29/05/2025		Credit Card	Card	Office Equipment	Amazon	S	166.66	33.33	199.99
52	Stationery	29/05/2025		Credit Card	Card	Stationery	Amazon	S	11.54	2.31	13.85
53	Stationery	29/05/2025		Credit Card	Card	Stationery	Amazon	S	19.43	3.89	23.32
50	Stationery	29/05/2025		Credit Card	Card	Stationery	Amazon	S	27.91	5.58	33.49
55	Cleaning materials	29/05/2025		Credit Card	Card	Cleaning materials	Amazon	S	19.20	3.84	23.04
56	Ballroom equipment	29/05/2025		Credit Card	Card	Equipment	Amazon	S	17.92	3.58	21.50
58	Ballroom equipment	29/05/2025		Credit Card	Card	Equipment	Amazon	S	19.33	3.87	23.20
49	Community Room Refreshment	29/05/2025		Credit Card	Card	Refreshments	HotCups2Go	Z	162.70		162.70
48	Cinema Club	29/05/2025		Credit Card	Card	Film	Amazon	S	12.49	2.50	14.99
102	NNDR	30/05/2025		Barclays Town coun	DD	Non Domestic Rates - Room 1C	Burnley Borough Council	Z	58.00		58.00
103	NNDR	30/05/2025		Barclays Town coun	DD	Non Domestic Rates - Ballroom	Burnley Borough Council	Z	1,322.00		1,322.00
110	Ballroom equipment	01/06/2025		Credit Card	Card	Equipment	Amazon	S	56.34	11.27	67.61
109	Ballroom equipment	02/06/2025		Credit Card	Card	Equipment	Amazon	S	48.66	9.73	58.39
74	Town Clerk Salary	03/06/2025		Barclays Town coun	transfer	Salary	Steve Watson	Z	339.56		339.56
76	Pension & NI	03/06/2025		Barclays Town coun	transfer	HMRC - tax and NI	HMRC	Z	160.77		160.77
76	Town Clerk Tax	03/06/2025		Barclays Town coun	transfer	HMRC - tax and NI	HMRC	Z	396.60		396.60
76	Employer Pension & NI	03/06/2025		Barclays Town coun	transfer	HMRC - tax and NI	HMRC	Z	396.09		396.09
77	Mayor making	03/06/2025		Barclays Town coun	transfer	Photo	AndyFord Photographer	Z	95.00		95.00
78	Mayor making	03/06/2025		Barclays Town coun	transfer	Duplicate	AndyFord Photographer	Z			
111	Gifts & hospitality	04/06/2025		Credit Card	Card	Trophy	Amazon	S	30.37	6.08	36.45
112	Ballroom equipment	04/06/2025		Credit Card	Card	Equipment	Amazon	S	101.67	20.33	122.00
113	Ballroom equipment	04/06/2025		Credit Card	Card	Equipment	Amazon	S	7.92	1.58	9.50
72	Laundry	09/06/2025		Petty Cash	Cash	Laundry costs	Oak St Laundry	Z	58.00		58.00
71	Tea & Toast	09/06/2025		Petty Cash	Cash	Refreshments	Tesco	Z	9.05		9.05
114	Ballroom equipment	12/06/2025		Credit Card	Card	Equipment	Amazon	S	30.82	6.17	36.99
115	Ballroom equipment	12/06/2025		Credit Card	Card	Equipment	Amazon	S	40.37	8.07	48.44
70	Tea & Toast	12/06/2025		Petty Cash	Cash	Refreshments	Tesco	Z	15.14		15.14
105	Ballroom equipment	21/06/2025		Petty Cash	Cash	Tablecloths	Amazon	S	54.16	10.83	64.99
79	Audit	24/06/2025		Barclays Town coun	transfer	Audit fees	Phil Quinn	Z	600.00		600.00
82	Printer & copier	24/06/2025		Barclays Town coun	transfer	Printer Toner	P3 Computer Services Ltd.	S	483.00	96.60	579.60

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
80	Computer software	24/06/2025		Barclays Town coun	transfer	Software	T2 Computer Services	S	39.60	7.92	47.52
88	Building Supervisor	24/06/2025		Barclays Ballroom Ac	transfer	Building Supervisor	G. Pegg	Z	982.50		982.50
86	Licences and Performing Rights	24/06/2025		Barclays Ballroom Ac	transfer	Music License	PPL PRS Ltd	S	1,162.63	232.53	1,395.16
84	Cleaning materials	24/06/2025		Barclays Ballroom Ac	transfer	Cleaning materials	Option Hygiene	S	25.98	5.20	31.18
85	Cleaning materials	24/06/2025		Barclays Ballroom Ac	transfer	Cleaning materials	Option Hygiene	S	39.32	7.86	47.18
87	Cleaning	24/06/2025		Barclays Ballroom Ac	transfer	Cleaning	Atkinson Cleaning Services	S	180.00	36.00	216.00
83	Additional Projects	24/06/2025		Barclays Town coun	transfer	Flag	Flagpole Express Ltd	S	259.80	51.96	311.76
81	Town Centre Improvement Sch	24/06/2025		Barclays Town coun	transfer	Bench Renovation	Friends of Ightenhill	Z	200.00		200.00
106	Ballroom equipment	27/06/2025		Petty Cash	Cash	Wheelie Bin Bags	Amazon	S	18.37	3.67	22.04
116	Events General	27/06/2025		Petty Cash	Cash	Wheelie Bin Bags	Tesco	S	8.50	1.70	10.20
117	Events General	27/06/2025		Petty Cash	Cash	Cable ties	A1 Motorstores	S	9.98	2.00	11.98
73	Town Clerk Salary	28/06/2025		Barclays Town coun	SO	Salary	Steve Watson	Z	2,033.79		2,033.79
90	Town Clerk Salary	01/07/2025		Barclays Town coun	transfer	Salary	Steve Watson	Z	583.16		583.16
91	Pension & NI	01/07/2025		Barclays Town coun	transfer	HMRC - tax and NI	HMRC	Z	191.66		191.66
91	Town Clerk Tax	01/07/2025		Barclays Town coun	transfer	HMRC - tax and NI	HMRC	Z	489.20		489.20
91	Employer Pension & NI	01/07/2025		Barclays Town coun	transfer	HMRC - tax and NI	HMRC	Z	454.02		454.02
92	Cleaning materials	01/07/2025		Barclays Ballroom Ac	transfer	Cleaning materials	Option Hygiene	S	26.56	5.31	31.87
93	Cleaning materials	01/07/2025		Barclays Ballroom Ac	transfer	Cleaning materials	Option Hygiene	S	84.51	16.90	101.41
94	Cleaning materials	01/07/2025		Barclays Ballroom Ac	transfer	Cleaning materials	Option Hygiene	S	56.34	11.27	67.61
95	Cleaning	01/07/2025		Barclays Ballroom Ac	transfer	Cleaning	Atkinson Cleaning Services	S	225.00	45.00	270.00
Total									38,975.60	3,255.97	42,231.57