



## **Padiham Town Council**

**Town Hall, Burnley Road, Padiham BB12 8BS Tel: 01282-968781**

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**The Town Mayor  
Councillor Mac Harrison**

**Town Clerk  
Steve Watson**

2<sup>nd</sup> April 2025

Dear Councillor

The **Annual Town Meeting** for the above named Town is being held on Monday 7<sup>th</sup> April 2025 in the Council Chambers, Padiham Town Hall, commencing at 7:00pm and all Councillors are summoned to attend to transact the business within the Agenda set out below.

Yours faithfully

**Steve Watson  
Town Clerk**

### **Business:**

1. Apologies for Absence
2. Declarations of disclosable pecuniary interests
3. To approve as a correct record the Minutes of the Annual Town Meeting held on 3<sup>rd</sup> June 2024
4. To receive reports from Organisations
5. To receive resolutions from Parishioners
6. An opportunity will be given for electors to ask questions at this meeting
7. Date of next Annual Town Meeting Monday 20<sup>th</sup> April 2026

2<sup>nd</sup> April 2025

**Councillor Mac Harrison – Town Mayor**

**The meeting will be followed by a Town Council meeting to discuss the following:**



**Town Councillors are summoned to attend a Padiham Town Council meeting which will be held on Monday, 7<sup>th</sup> April 2025 in the Council Chambers, Padiham Town Hall.**

**Meeting of Padiham Town Council**

**7:00pm Monday 7<sup>th</sup> April 2025**

**A G E N D A**

1. Apologies for absence and reasons given.
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
  - a) Police Report
  - b) Town Centre Manager Report
  - c) Public Questions received in advance
  - d) County and Borough Councillor Reports
  - e) Padiham Organisation Reports
4. Formally reconvene the Town Council Meeting
5. Minutes
  - a) Minutes of the Town Council Meeting held on 3<sup>rd</sup> March 2025 for approval.

**6. Officer's Report including Administration, for information unless stated**

- a) Actions taken under the Minutes
- b) Correspondence

**7. Finances**

- a) 6<sup>th</sup> February – 5<sup>th</sup> March 2025

	Starting Balance	Payments	Receipts	Transfers Out	Transfers In	
Current	£4,429.63	£21,574.96	£12,766.56	£0.00	£8,500.00	£4,121.23
Ballroom Management	£1,253.90	£947.82	£3,959.16	£0.00	£0.00	£4,265.24
Business Reserve	£65,809.89	£0.00	£252.83	£6,000.00	£10,000.00	£70,062.72
Petty Cash	£80.33	£301.00	£0.00	£0.00	£0.00	-£220.67
Credit Card	-£429.98	£552.34	£429.98	£0.00	£0.00	-£552.34
	£71,143.77	£23,376.12	£17,408.53	£6,000.00	£18,500.00	£77,676.18

**8. Working Groups reports**

- a) Events Working Group
  - i. Duck Race Platforms
- b) Planning Working Group
- c) Strategic Planning & Finance Working Group
  - i. Lone Working Alarms
  - ii. Employee Handbook
  - iii. Gents Toilets Budget 2026

**9. Items for Discussion**

- i. Event Stall Proposal
- ii. Padiham on Parade Road Closure
- iii. Memorial Park Benches
- iv. Ballroom Chair Rack
- v. Bar Working Arrangements
- vi. 10 Year Business Plan update
- vii. Artificial Flowers for ladies toilets

**10. Mayor's Business**

- a) Business Breakfast

**11. Date of next Town Council meeting for Mayor Making: Monday 19<sup>th</sup> May 2025 at 7pm**