



MINUTES OF PADIHAM TOWN COUNCIL MEETING

Held on Monday 2nd September 2024 at 7:00pm in the Council Chambers

Present:

Town Councillors: Councillor M. Harrison (in the Chair), D. Alexander, K. Barsby, M. Duckworth, P Haigh, J. Harbour, A. Lewis, P. McCann, D. O'Neill, V. Pridden, C. Smith, C. Turner and P. Turner.

Others: Steve Watson (Town Clerk).

The Chair opened the meeting and welcomed everyone.

TC/24/25/042 Apologies for Absence

Apologies for absence were submitted by Councillor Andy Tatchell and Maureen Whittaker for health reasons.

TC/24/25/043 **Declarations of Disclosable Pecuniary Interests.**

There were no declarations of interest. Councillor Lewis advised that he had changed jobs and needed to update his interest form.

TC/24/25/044 **Formally Adjourn the meeting to allow for Public Participation.**

RESOLVED: **That the meeting is formally adjourned to allow for participation from the Public.**

Police Report:

There was no Police Report, Council understands how busy the Police are at present and an update will be requested when they have the opportunity.

Town Centre Manager Report

The Town Centre Manager provided a report that is attached. Burnley are finishing the seating area and it was noted that the Gable Ends project had been put up for an award.

Public Questions received in advance

There were no public questions in advance.

Borough Councillors Report

There was no Borough Councillor report.

County Councillor Report

There was no County Council report.

Padiham Organisations Reports

There were no Organisations Reports. The Friends of Memorial Park meet once a month. Borough Council Dole is to be invited to attend future meetings.

TC/24/25/045 Formally reconvene the Town Council meeting.

RESOLVED: That the meeting is formally reconvened.

TC/24/25/046 Minutes of the Town Council Meeting held on the 5th August 2024.

The minutes of the Town Council meeting held on 5th August 2024 were considered. It was agreed to amend the minute about new computers with the following wording. A new computer was canvassed subject to quotes. The reference to Hargreaves Drive should be Arbories Drive.

RESOLVED: That, subject to the above amendments, the Minutes of the Town Council meeting held on the 5th August 2024 are approved.

It was noted that no trees were actually felled in the Unitarian Chapel, the felled trees were on the boundary with Memorial Park.

TC/24/25/047 Town Clerk's Report including Administration and Correspondence.

There was no correspondence of note.

TC/24/25/048 Report back from Working Groups

Planning Working Group

Councillor Harbour declared an interest and left the room. An invite was extended to all Councillor to attend meetings of the Planning Group.

- i. **TPO/2024/0375** Application to remove dead wood and crown raise TPO trees T1, T2, T3, T4, T5, T6, T19, T20, T21, T22, T23, T24, T25, T26, T27, T28, T29 to 4 metres which are protected by the Burnley (Crossways, Padiham. No.2.) Tree Preservation Order 1986. AT: Vetrano Crossways Whalley Road

It was agreed that additional information was needed on the application.

- ii. **FUL/2024/0303:** Proposed installation of EV charging pod. 78 Blackburn Road Padiham Lancashire

Additional information was needed such as who will carry out the 12-month review and how will it impact on local residents, an extension is to be requested for comments and it was noted that the application had not been published at the site.

- iii. **HOU/2024/0426:** Two storey side extension, single storey rear extension & garage conversion. 8 Balliol Close Hapton Lancashire

There were no comments.

Councillor Harbour rejoined the meeting.

Events Working Group

Party in the Park was a success despite the rain and everyone involved was thanked for their efforts. The Mayor will send letters to everyone that volunteered, it was noted there were 20 people helping this year. The event raised £328 for the Mayor's Community Fund and saved £912 for the Town Council's Events Budget.

The stalls will be charged £15 a gazebo next year to cover the costs from Burnley Council.

Everything is in place for the Beer Festival, the Management Plan has been completed, the Bands have been booked. A few more volunteers are needed to cover the door. The Paino Bar is to open from 7pm on the Friday and 5pm on the Saturday. More barrel sponsors are needed.

It was proposed and agreed to move the Christmas Light Switch On event to Friday 29th November this year. It was noted that the road closure can cause disruption, especially to the bus services at 4:00pm on a Friday, as it could interfere with people finishing work.

RESOLVED: That the Christmas Light Switch On event will be moved to Friday 29th November 2024.

TC/24/25/049 Items for discussion as listed.

A further meeting has been held with Brian about the Bar Project, though things have still not been resolved. Alternatives are to be investigated and a time ultimatum is to be given. Brian is to be asked if he knows of anyone that would run the bar if he left. A 10% or £500 bonus was suggested and Councillor Duckworth will continue negotiations with Brian whilst investigating alternatives with a changeover date to the new model of the 1st February.

The Website is live, training on updating is still needed. The website statistics are to be checked for what information is available.

Parks are to be asked to collect the red telephone box.

There was no update on the regeneration item.

The stage curtains are waiting on materials and prices and Burnley are to be asked to replace the red curtains if the Town Council pays for the back curtains. The Ballroom Hire Contract is to be checked for a damages clause and the hirer that allowed the stage curtains to be pulled down is to be charged for the costs of re-hanging them.

The Stage Monitoring Project is not being pursued at this time.

Quotes are to be sought for:

- The refurbishment of the existing tower PC;
- A new tower PC;
- A laptop and docking station.

The Chief Executive of Burnley is to be asked to clarify the position on the Market’s Policy and license fee in writing.

It was suggested that Standing Orders are amended to reflect the Council accepts sponsorship but is mindful of its code of conduct obligations to act impartially. Exact wording is to be discussed at the next meeting. Sponsors are to be invited to attend the Christmas Light Switch on event.

The County have been contacted about the Bus Links Project and a response is due.

The website is to include a What’s On In Padiham page.

The Fire Strategy has been completed and is with Burnley Council for comments.

More information is required on the Padiham Small Business Awards.

It was noted that the cleaner’s hours had been increased by 1 hour a week to include the kitchen, office and community room.

A glass recycling bin will be considered as part of the Bar Project and costs factored into savings.

TC/24/25/050 Finances

a) The following financial information was circulated for the period 1st July 2024 – 31st July 2024

Account	Starting Balance	Payments	Receipts	Closing Balance
Current	137,403.34	143,110.35	9,958.48	4,251.47
Ballroom Management	10,255.41	8,920.47	8,096.12	9,431.06
Business Reserve	0.00	5,000.00	140,000.00	135.000
Petty Cash	-60.58	87.21	167.19	19.30
Totals	147,598.17	157,118.03	158,221.69	148,701.83

RESOLVED: That the above accounts are approved.

The Internal Audit Report was considered.

RESOLVED: That the Internal Audit Report is approved.

It was agreed to appoint Councillor Maurice Duckworth as Lead Councillor for Finances.

The Annual Governance Statement and Annual Accounts can now be processed as agreed.

TC/24/25/051 Mayor's Business

The Heritage Trail is making progress. A member of Sustrans is to be invited to the next meeting to provide an update on the railway footbridge. An update is to be requested on the progress with the scaffolding around the Town Hall. The Mayor asked for donations for a bottle tombola at the Christmas Light Switch On.

TC/24/25/052 Date of Next Meeting

The date of the next Town Council meeting is at 7pm on Monday 7th October 2024 in the Council Chambers, Padiham Town Hall.

The Mayor thanked everyone for their attendance.

Padiham Town Centre Officer Update - September 2024

2 Station Road / 33 Burnley Road

The ongoing refurbishment of Number 2 Station Road is expected to be completed by the middle to the end of September. This renovation will bring new life and functionality to the location, offering a fresh and updated space that will be advertised to let.

The retail property at 33 Burnley Rd is currently available to let, however we are exploring opportunities for a pop-up shop with short-term lease agreements that would attract a variety of new start up businesses. This approach can also bring a sense of excitement to the area, attracting more foot traffic.

Burnley Business Week 30th Sep – 4th Oct 2024

The council is once again delighted to announce a programme of free business support and offer a range of workshops that will help businesses to thrive in Padiham and Burnley. For more information, visit - [Business Week - Burnley](#)

Padiham Gable Art Project

The murals project has been nominated for a Community Award at the first Culture Burnley Awards taking place on Thursday 5th September, highlighting the positive impact the project has had on the town.

Seating Area (Adjacent to the Picture House Gallery)

The Council has secured a contractor for the repairs to the seating area and work is due to commence the week beginning 9th September.

