

## Padiham Town Council

### Transactions for Petty Cash

| Voucher                 | Date       | Chq/Rec No. | Description                                      | Supplier       | Total   | Balance      | Cashed date |
|-------------------------|------------|-------------|--------------------------------------------------|----------------|---------|--------------|-------------|
| <b>STARTING BALANCE</b> |            |             |                                                  |                |         |              |             |
| 1                       | 01/04/2024 | Balance     | Accounts                                         | Town Council   | -107.84 | -107.84      |             |
| 30                      | 15/04/2024 | Cash        | Tea & Toast                                      | Tesco          | -5.05   | -112.89      |             |
| 31                      | 16/04/2024 | Cash        | Community Room Improvements                      | Tesco          | -7.50   | -120.39      |             |
| 84612                   | 19/04/2024 |             | Transfer from Barclays Town council account - 10 |                | 273.45  | 153.06       |             |
| 29                      | 13/05/2024 | Cash        | Tea & Toast                                      | Tesco          | -7.15   | 145.91       |             |
| 32                      | 15/05/2024 | Cash        | Laundry costs                                    | Oak St Laundry | -30.50  | 115.41       |             |
| 28                      | 20/05/2024 | Cash        | Tea & Toast                                      | Tesco          | -8.15   | 107.26       |             |
| 26                      | 24/05/2024 | Cash        | Stationery                                       | Tesco          | -4.00   | 103.26       |             |
| 27                      | 24/05/2024 | Cash        | Voucher                                          | Town Council   | -50.00  | 53.26        |             |
| <b>CLOSING BALANCE</b>  |            |             |                                                  |                |         | <b>53.26</b> |             |