



Padiham Town Council

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**The Town Mayor
Councillor Mac Harrison**

**Town Clerk
Steve Watson**

1st October 2024

Dear Councillor

The **next Padiham Town Council Meeting** is being held on Monday 7th October 2024 in the Council Chambers, Padiham Town Hall, commencing at 7:00pm and all Councillors are summoned to attend to transact the business within the Agenda set out below.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'S. Watson', is written over a light blue circular stamp.

**Steve Watson
Town Clerk**



Town Councillors are summoned to attend a Padiham Town Council meeting which will be held on Monday, 7th October 2024 in the Council Chambers, Padiham Town Hall.

Meeting of Padiham Town Council

7:00pm Monday 7th October 2024

A G E N D A

1. Apologies for absence and reasons given.
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
 - a) Police Report
 - b) Sustrans Update
 - c) Padiham Green and Well
 - d) Town Centre Manager Report
 - e) Public Questions received in advance
 - f) County and Borough Councillor Reports
 - g) Padiham Organisation Reports
4. Formally reconvene the Town Council Meeting
5. Minutes
 - a) Minutes of the Town Council Meeting held on 2nd September 2024 for approval.
6. Officer's Report including Administration, for information unless stated
 - a) Actions taken under the Minutes
 - b) Correspondence
 - i. Greenway Request

7. Working Groups reports

- a) Planning Working Group Feedback on Applications considered
 - i. **FUL/2024/0405** - Change of use of first and second floors, from flat to C4 6 bed HMO. External alterations to the rear including external staircase from yard to first floor. New doorway at first floor and alteration to window. Bin store and gate added and accessed from the lane.5 Burnley Road Padiham Lancashire
 - ii. **TPO/2024/0452** - Proposed pruning of trees T12 (oak) and T13 (oak), protected by the Burnley (Arbory Drive, Padiham) Tree Preservation Order 1989.
 - 1. To remove and cleanly trim branches from trees T12 and T13 where major damage has been sustained owing to Storm Lilian on Friday, 23 August 2024.
 - 2. To rebalance trees T12 and T13 following the work in point 1 according to professional recommendations and advice given by our tree surgeon.
 - 3. To undertake a routine crown reduction and crown clean for trees T12 and T13 in order to benefit the continuing health of the trees and protect the local amenity, again after taking professional advice from our tree surgeon. 15 Arbory Drive Padiham Lancashire
 - iii. **FUL/2024/0467** - Demolition of existing drill tower and replacement with training tower and alerter mast. Fire Station Station Road Padiham
 - iv. **TPO/2024/0494** - Application to remove one oak tree (T19) protected by the Burnley (Slade Lane, Padiham) Tree Preservation Order 1984. 40 Slade Lane Padiham Lancashire
 - v. **TPO/2024/0487** - Application to prune two Oak trees (T5 and T6) and two Lime trees (T4 and T9) protected by the Burnley (Arbory Drive, Padiham) Tree Preservation Order 1989 17 Arbory Drive Padiham Lancashire
 - vi. **FUL/2024/0348** - Erection of eight dwellings Grove Lane Padiham Burnley
 - vii. **FUL/2024/0493** - Proposed change of use of an existing retail unit to a motorcycle showroom and service/MOT facility including new signage and external perimeter fencing. 7 Sowerby Street Padiham Lancashire
- a) Events Working Group
 - i. Beer Festival Feedback
 - ii. Remembrance Sunday
 - iii. Christmas Light Switch On
 - iv. Proposal to buy 10 body cameras at £34.99 each

2. Items for Discussion

- a) Bar Project Update
- b) Website Training Update
- c) Telephone Box Update
- d) Town Centre Regeneration Update
- e) Stage Curtains Quote £930
- f) New computer, desks and chairs
 - i. P3 Quotes
 - ii. T2 Quote
- g) Market licenses Update
- h) Sponsorship Protocol in Standing Orders
- i) Bus link to Rose Grove Railway station.
- j) Fire Safety Strategy Update
- k) Padiham Small Business Awards Sponsorship Request
- l) Artisan Markets Start Up rate for Ballroom Hire
- m) Padiham Business Vouchers for the Halloween Trail request
- n) Peer Review
- o) The Hub Jumble Sale Set Up Charge

3. Finances

- a) 1st August 2024 – 31st August 2024

Account	Starting Balance	Payments	Receipts	Closing Balance
Current	4,251.47	19,393.20	16,093.31	951.58
Ballroom Management	9,431.06	2,283.23	2,719.75	9,867.58
Business Reserve	135,000	0.00	0.00	135,000.00
Petty Cash	19.30	103.78	0.00	-84.48
Totals	148,701.83	21,780.21	18,813.06	145,734.68

- b) External Audit Report
- c) Strategic Planning Recommended 2025 Budget
 - i. Ladies Toilets

4. Mayor's Business

5. Date of next Town Council meeting: Monday 4th November 2024 at 7pm