



## **Padiham Town Council**

**Town Hall, Burnley Road, Padiham BB12 8BS Tel: 01282-968781**

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**The Town Mayor  
Councillor Mac Harrison**

**Town Clerk  
Steve Watson**

27<sup>th</sup> August 2024

Dear Councillor

The **next Padiham Town Council Meeting** is being held on Monday 2<sup>nd</sup> September 2024 in the Council Chambers, Padiham Town Hall, commencing at 7:00pm and all Councillors are summoned to attend to transact the business within the Agenda set out below.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'S. Watson', is written over a light blue circular stamp.

**Steve Watson  
Town Clerk**



**Town Councillors are summoned to attend a Padiham Town Council meeting which will be held on Monday, 2<sup>nd</sup> September 2024 in the Council Chambers, Padiham Town Hall.**

A handwritten signature in blue ink, appearing to read 'M. Waters', is positioned above the meeting details.

**Meeting of Padiham Town Council**

**7:00pm Monday 2<sup>nd</sup> September 2024**

**A G E N D A**

1. Apologies for absence and reasons given.
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
  - a) Police Report
  - b) Town Centre Manager Report
  - c) Public Questions received in advance
  - d) County and Borough Councillor Reports
  - e) Padiham Organisation Reports
4. Formally reconvene the Town Council Meeting
5. Minutes
  - a) Minutes of the Town Council Meeting held on 5<sup>th</sup> August 2024 for approval.
6. Officer's Report including Administration, for information unless stated
  - a) Actions taken under the Minutes
  - b) Correspondence

## 7. Working Groups reports

- a) Planning Working Group Feedback
  - i. **TPO/2024/0375** Application to remove dead wood and crown raise TPO trees T1, T2, T3, T4, T5, T6, T19, T20, T21, T22, T23, T24, T25, T26, T27, T28, T29 to 4 metres which are protected by the Burnley ( Crossways, Padiham. No.2.) Tree Preservation Order 1986. AT: Vetrano Crossways Whalley Road
  - ii. **FUL/2024/0303**: Proposed installation of EV charging pod. AT: 78 Blackburn Road Padiham Lancashire
  - iii. **HOU/2024/0426**: Two storey side extension, single storey rear extension & garage conversion AT: 8 Balliol Close Hapton Lancashire
- a) Events Working Group
  - i. Party in the Park Feedback
  - ii. Beer Festival
  - iii. Christmas Light Switch On

## 2. Items for Discussion

- a) Bar Project Update
- b) Website
- c) Telephone Box update
- d) Town Centre Regeneration
- e) Stage Curtains
- f) Stage Monitoring System
- g) New computer, desks and chairs
- h) Market licenses
- i) Sponsorship Policy
- j) Bus link to Rose Grove Railway station.
- k) What's on In Padiham Web page.
- l) Fire Safety Strategy Update
- m) Padiham Small Business Awards Sponsorship Request
- n) Cleaners Hours
- o) Glass Recycling Bin £13 a month.

## 3. Finances

- a) 1<sup>st</sup> July 2024 – 31<sup>st</sup> July 2024

Account	Starting Balance	Payments	Receipts	Closing Balance
Current	137,403.34	143,110.35	9,958.48	4,251.47
Ballroom Management	10,255.41	8,920.47	8,096.12	9,431.06
Business Reserve	0.00	5,000.00	140,000.00	135.000
Petty Cash	-60.58	87.21	167.19	19.30
Totals	147,598.17	157,118.03	158,221.69	148,701.83

- b) Internal Audit Report
- c) Annual Governance Statement and Annual Return

## 4. Mayor's Business

- a) Heritage Trail

## 5. Date of next Town Council meeting: Monday 7<sup>th</sup> October 2024 at 7pm