

## Padiham Town Council

### Transactions for Petty Cash

| Voucher | Date       | Chq/Rec No. | Description             | Supplier         | Total   | Balance        | Cashed date |
|---------|------------|-------------|-------------------------|------------------|---------|----------------|-------------|
|         |            |             | <b>STARTING BALANCE</b> |                  |         | <b>250.00</b>  |             |
| 54      | 01/04/2023 | Cash        | Tea & Toast             | Tesco            | -9.35   | 240.65         |             |
| 56      | 01/04/2023 | Cash        | Stationery              | Amazon           | -19.49  | 221.16         |             |
| 58      | 04/04/2023 | Cash        | Hi vis                  | Amazon           | -79.50  | 141.66         |             |
| 39      | 15/04/2023 | Cash        | Laundry costs           | Oak St Laundry   |         | 141.66         |             |
| 40      | 15/04/2023 | Cash        | Laundry costs           | Oak St Laundry   | -21.00  | 120.66         |             |
| 53      | 17/04/2023 | Cash        | Tea & Toast             | Tesco            | -4.80   | 115.86         |             |
| 55      | 17/04/2023 | Cash        | Cleaning                | W. Waddell Clean | -126.00 | -10.14         |             |
| 57      | 18/04/2023 | Cash        | Stationery              | Amazon           | -39.99  | -50.13         |             |
| 52      | 24/04/2023 | Cash        | Tea & Toast             | Tesco            | -7.80   | -57.93         |             |
| 48      | 25/04/2023 | Cash        | Stationery              | Tesco            | -10.00  | -67.93         |             |
| 49      | 25/04/2023 | Cash        | Stationery              | Tesco            | -19.50  | -87.43         |             |
| 50      | 25/04/2023 | Cash        | Stationery              | Tesco            | -6.00   | -93.43         |             |
| 44      | 26/04/2023 | Cash        | Cable ties              | A1 Motorstores   | -6.60   | -100.03        |             |
| 45      | 26/04/2023 | Cash        | Stationery              | EM Broadbelt     | -1.20   | -101.23        |             |
| 47      | 27/04/2023 | Cash        | Stamps                  | Tesco            | -12.00  | -113.23        |             |
| 46      | 04/05/2023 | Cash        | Stamps                  | Tesco            | -12.00  | -125.23        |             |
| 41      | 11/05/2023 | Cash        | Laundry costs           | Oak St Laundry   | -13.00  | -138.23        |             |
| 42      | 11/05/2023 | Cash        | Laundry costs           | Oak St Laundry   | -24.00  | -162.23        |             |
| 43      | 11/05/2023 | Cash        | Laundry costs           | Oak St Laundry   | -18.00  | -180.23        |             |
| 51      | 15/05/2023 | Cash        | Tea & Toast             | Tesco            | -10.65  | -190.88        |             |
|         |            |             | <b>CLOSING BALANCE</b>  |                  |         | <b>-190.88</b> |             |