

**Padiham Town Council**  
**PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
252	Remembrance Service	14/11/2023		Petty Cash		Piper	D Derbyshire	Z	50.00		50.00
285	Christmas Lights switch on	14/11/2023		Petty Cash	Cash	Christmas Decorations	Boyes	S	4.92	0.98	5.90
381	Padiham Business Vouchers	15/11/2023		Petty Cash	Cash	Voucher	Various	Z	105.00		105.00
253	Stationery	15/11/2023		Petty Cash		Hardware	EM Broadbelt	S	5.82	1.17	6.99
271	Employer Pension & NI	17/11/2023		Barclays Town council		Employee NI	NEST	Z	123.40		123.40
277	Ballroom Hire receipts	17/11/2023		Barclays Ballroom Acc	Card	Sum Up Fees	SumUp	Z	1.90		1.90
277	Ballroom Hire receipts	17/11/2023		Barclays Ballroom Acc	Card	Sum Up Fees	SumUp	Z	1.69		1.69
282	Ballroom equipment	18/11/2023		Petty Cash	Cash	Equipment	EM Broadbelt	S	2.25	0.45	2.70
255	Rent	20/11/2023		Barclays Town council	transfer	Rent	Burnley Borough Council	Z	13.42		13.42
258	Christmas Lights switch on	20/11/2023		Barclays Town council	transfer	Christmas Decorations	Argos	S	133.32	26.67	159.99
259	Christmas Lights switch on	20/11/2023		Barclays Town council	transfer	Firework display	Phenomenal Fireworks Ltd	S	2,400.00	480.00	2,880.00
254	Events General	20/11/2023		Barclays Town council	transfer	Flag	Flagpole Express Ltd	S	208.43	41.69	250.12
256	Christmas Lights switch on	20/11/2023		Barclays Town council	transfer	Christmas Decorations	b&m	S	37.50	7.50	45.00
257	Christmas Lights switch on	20/11/2023		Barclays Town council	transfer	Christmas Decorations	Sunvis	S	108.32	21.67	129.99
262	Remembrance Service	20/11/2023		Barclays Town council	transfer	Poster and Flyers	Nu Age Print & Copy	S	33.33	6.67	40.00
280	Christmas Lights switch on	20/11/2023		Petty Cash	Cash	Christmas Decorations	EM Broadbelt	S	30.00	6.00	36.00
281	Christmas Lights switch on	20/11/2023		Petty Cash	Cash	Christmas Decorations	EM Broadbelt	S	14.17	2.83	17.00
261	Remembrance Service	20/11/2023		Barclays Town council	transfer	Traffic Management	Stadium TM Ltd	S	1,970.24	394.05	2,364.29
264	Cleaning materials	20/11/2023		Barclays Ballroom Acc	transfer	Cleaning materials	Option Hygiene	S	34.97	6.99	41.96
265	Cleaning materials	20/11/2023		Barclays Ballroom Acc	transfer	Cleaning materials	Option Hygiene	S	18.77	3.75	22.52
263	Building Supervisor	20/11/2023		Barclays Ballroom Acc	transfer	Building Supervisor	G. Pegg	Z	650.00		650.00
260	Assistant Clerk Salary	20/11/2023		Barclays Town council	transfer	Assistant Clerk Salary	J. Sutcliffe	Z	360.00		360.00
266	Cleaning	20/11/2023		Barclays Ballroom Acc	transfer	Cleaning	Atkinson Cleaning Services	S	225.00	45.00	270.00
357	Christmas Lights switch on	20/11/2023		Barclays Town council	transfer	Christmas Decorations	Colliehouse Creations	Z	170.00		170.00
327	Christmas Lights switch on	21/11/2023		Credit Card	Card	Christmas Decorations	Amazon	S	28.47	5.69	34.16
328	Christmas Lights switch on	22/11/2023		Credit Card	Card	Christmas Decorations	Amazon	S	45.11	9.02	54.13
286	Laundry	23/11/2023		Petty Cash	Cash	Laundry costs	Oak St Laundry	Z	32.50		32.50
330	Stationery	23/11/2023		Credit Card	Card	Equipment	Amazon	S	28.92	5.79	34.71
331	Stationery	23/11/2023		Credit Card	Card	Equipment	Amazon	S	9.16	1.83	10.99
329	Ballroom equipment	23/11/2023		Credit Card	Card	Equipment	Amazon	S	24.20	4.84	29.04
287	Christmas Lights switch on	25/11/2023		Petty Cash	Cash	Christmas Decorations	Original Factory Shop	S	8.33	1.67	10.00
295	Events General	27/11/2023		Barclays Town council	transfer	License	Burnley Borough Council	Z	20.00		20.00

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284	Christmas Lights switch on	27/11/2023		Petty Cash	Cash	Hardware	EM Broadbelt	S	54.92	10.98	65.90
332	Cleaning materials	27/11/2023		Credit Card	Card	Cleaning materials	Tesco	S	8.01	1.60	9.61
296	Events General	27/11/2023		Barclays Town council	transfer	Lighting	Amazon	S	39.98	8.00	47.98
334	Community Room Refreshme	27/11/2023		Credit Card	Card	Refreshments	Amazon	Z	20.70		20.70
291	Christmas Lights switch on	27/11/2023		Barclays Town council	transfer	Entertainer	Mr Physique	Z	250.00		250.00
293	Christmas Lights switch on	27/11/2023		Barclays Town council	transfer	Christmas Decorations	b&m	S	47.50	9.50	57.00
292	Christmas Lights switch on	27/11/2023		Barclays Town council	transfer	Entertainer	Katheryn Barsby-Walton	Z	250.00		250.00
294	Events General	27/11/2023		Barclays Town council	transfer	Hi vis	Vantex	S	78.00	15.60	93.60
297	Christmas Lights switch on	27/11/2023		Barclays Town council	transfer	Christmas Decorations	The Range	S	131.37	26.27	157.64
298	Christmas Lights switch on	27/11/2023		Barclays Town council	transfer	Entertainer	P and P Fairytales	Z	600.00		600.00
367	Summer Fair	27/11/2023		Barclays Town council	transfer	Entertainer	V.Pridden	Z	50.00		50.00
368	Town Clerk Salary	27/11/2023		Barclays Town council	transfer	Salary	Steve Watson	Z	444.49		444.49
371	Payroll admin charges	27/11/2023		Barclays Town council	DD	Accounts	Account Solutions Ltd	Z	25.00		25.00
335	Stationery	27/11/2023		Credit Card	Card	Stationery	Amazon	S	15.82	3.17	18.99
336	Community Room Refreshme	27/11/2023		Credit Card	Card	Stationery	HotCups2Go	Z	103.10		103.10
369	Christmas Lights switch on	27/11/2023		Barclays Town council	transfer	Entertainer	Sharleen Kenedy	Z	140.00		140.00
370	Christmas Lights switch on	27/11/2023		Barclays Town council	transfer	Entertainer	Mrs Anson-Hughes	Z	140.00		140.00
288	Remembrance Service	28/11/2023		Barclays Town council	101789	Wreath	Royal British Legion	Z	100.00		100.00
333	Cleaning materials	28/11/2023		Credit Card	Card	Refreshments	Tesco	S	11.66	2.33	13.99
289	Remembrance Service	28/11/2023		Barclays Town council	101790	Sound System	R Large	Z	50.00		50.00
290	Remembrance Service	28/11/2023		Barclays Town council	101791	Entertainer	Act One Beginners	Z	100.00		100.00
362	Town Clerk Salary	28/11/2023		Barclays Town council	SO	Salary	Steve Watson	Z	1,822.55		1,822.55
375	Ballroom Hire receipts	28/11/2023		Barclays Ballroom Acc	transfer	Sum Up Fees	SumUp	Z	2.48		2.48
363	Christmas Lights switch on	04/12/2023		Barclays Town council	transfer	Entertainer	Kirsty Howcroft	Z	275.00		275.00
307	Additional Projects	06/12/2023		Barclays Town council	transfer	Restoration	Burnley Borough Council	Z	750.00		750.00
299	Computer software	06/12/2023		Barclays Town council	transfer	Software	Scribe 2000 Ltd	S	561.60	112.32	673.92
302	Pension & NI	06/12/2023		Barclays Town council	transfer	HMRC - tax and NI	HMRC	Z	448.61		448.61
303	Pension & NI	06/12/2023		Barclays Town council	transfer	HMRC - tax and NI	HMRC	Z	970.59		970.59
306	Christmas Lights switch on	06/12/2023		Barclays Town council	transfer	Traffic Management	Stadium TM Ltd	S	2,042.74	408.55	2,451.29
300	Christmas Lights switch on	06/12/2023		Barclays Town council	transfer	First Aid	S&A Event Medical	Z	300.00		300.00
301	Assistant Clerk Salary	06/12/2023		Barclays Town council	transfer	Assistant Clerk Salary	J. Sutcliffe	Z	867.86		867.86
304	Christmas Lights switch on	06/12/2023		Barclays Town council	transfer	Entertainer	More Than Just a Princess	Z	250.00		250.00
365	Town Clerk Salary	06/12/2023		Barclays Town council	transfer	Salary	Steve Watson	Z	144.02		144.02
358	Service Charge	06/12/2023		Barclays Town council	transfer	Service Charge	Burnley Borough Council	Z	11,400.00		11,400.00

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360	Laundry	06/12/2023		Barclays Town council	transfer	Laundry costs	Oak St Laundry	Z	34.00		34.00
385	Laundry	06/12/2023		Petty Cash	Cash	Laundry costs	Oak St Laundry	Z	34.00		34.00
364	Computer software	06/12/2023		Barclays Town council	transfer	Computer	P3 Computer Services Ltd.	Z	28.50		28.50
340	Building Supervisor	06/12/2023		Barclays Ballroom Acc	transfer	Building Supervisor	G. Pegg	Z	767.00		767.00
361	Christmas Lights switch on	06/12/2023		Barclays Town council	transfer	Christmas Decorations	P. Haigh	Z	50.00		50.00
359	Christmas Lights switch on	06/12/2023		Barclays Town council	transfer	Security	Guardian Services	S	232.00	46.40	278.40
338	Cleaning	06/12/2023		Barclays Ballroom Acc	transfer	Cleaning	Atkinson Cleaning Services	S	180.00	36.00	216.00
374	Telephone	07/12/2023		Barclays Ballroom Acc	DD	Telephone and broadband cha	BT Group PLC	S	35.95	7.19	43.14
378	Telephone	07/12/2023		Barclays Ballroom Acc	DD	Telephone and broadband cha	BT Group PLC	S	35.95	7.19	43.14
384	Additional Projects	11/12/2023		Petty Cash	Cash	Tea & Toast	Tesco	Z	8.60		8.60
366	Electricity Feeder Pillar	11/12/2023		Barclays Town council	DD	Electricity	United Gas & Power	Z	60.05		60.05
356	Ballroom equipment	14/12/2023		Credit Card	Card	Stationery	Amazon	S	34.99	7.00	41.99
356	Ballroom equipment	14/12/2023		Credit Card	Card	Stationery	Amazon	S	34.99	7.00	41.99
312	Remembrance Service	18/12/2023		Barclays Town council	transfer	Entertainer	V.Pridden	Z	50.00		50.00
311	Ballroom equipment	18/12/2023		Barclays Town council	transfer	Sound System	Opus Pro Audio Ltd	S	766.07	153.21	919.28
309	Christmas Lights switch on	18/12/2023		Barclays Town council	transfer	Snow Globe	Odin Events	S	800.00	160.00	960.00
310	Christmas Lights switch on	18/12/2023		Barclays Town council	transfer	Sound System	Walker Audio Design Ltd	S	599.00	119.80	718.80
382	Additional Projects	18/12/2023		Petty Cash	Cash	Tea & Toast	Tesco	Z	9.50		9.50
339	Cleaning materials	18/12/2023		Barclays Ballroom Acc	transfer	Cleaning materials	Option Hygiene	S	51.50	10.30	61.80
341	Building Supervisor	18/12/2023		Barclays Ballroom Acc	transfer	Building Supervisor	G. Pegg	Z	516.00		516.00
313	Town Clerk Salary	19/12/2023		Barclays Town council	transfer	Salary	Steve Watson	Z	1,749.83		1,749.83
315	Pension & NI	19/12/2023		Barclays Town council	transfer	HMRC - tax and NI	HMRC	Z	897.90		897.90
314	Assistant Clerk Salary	19/12/2023		Barclays Town council	transfer	Salary	J. Sutcliffe	Z	723.50		723.50
372	Pension & NI	19/12/2023		Barclays Town council	DD	Pension	NEST	Z	254.50		254.50
376	Ballroom Hire receipts	20/12/2023		Barclays Ballroom Acc	transfer	Sum Up Fees	SumUp	Z	0.85		0.85
355	Stationery	21/12/2023		Credit Card	Card	Stationery	Amazon	S	49.32	9.86	59.18
380	Building Supervisor	22/12/2023		Barclays Ballroom Acc	transfer	Christmas Bonus	G. Pegg	Z	200.00		200.00
377	Ballroom Hire receipts	22/12/2023		Barclays Ballroom Acc	transfer	Sum Up Fees	SumUp	Z	4.44		4.44
308	Payroll admin charges	27/12/2023		Barclays Town council	DD	Accounts	Account Solutions Ltd	Z	25.00		25.00
337	Town Clerk Salary	28/12/2023		Barclays Town council	SO	Salary	Steve Watson	Z	1,822.55		1,822.55
379	Telephone	04/01/2024		Barclays Ballroom Acc	DD	Telephone and broadband cha	BT Group PLC	S	35.95	7.19	43.14
344	Cleaning materials	08/01/2024		Barclays Ballroom Acc	transfer	Cleaning materials	Option Hygiene	S	39.22	7.84	47.06
343	Cleaning materials	08/01/2024		Barclays Ballroom Acc	transfer	Building Supervisor	G. Pegg	S			
342	Building Supervisor	08/01/2024		Barclays Ballroom Acc	transfer	Building Supervisor	G. Pegg	Z	904.50		904.50
343	Building Supervisor	08/01/2024		Barclays Ballroom Acc	transfer	Building Supervisor	G. Pegg	Z			

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345 Cleaning	08/01/2024		Barclays Ballroom Acc	transfer	Cleaning	Atkinson Cleaning Services	S	180.00	36.00	216.00
373 Card Payments	08/01/2024		Barclays Town council	Card	Card Payments	Barclaycard	Z	329.42		329.42
<b>Total</b>								<b>40,940.22</b>	<b>2,287.56</b>	<b>43,227.78</b>