



Padiham Town Council

Town Hall, Burnley Road, Padiham BB12 8BS Tel: 01282-968781
Email: contact@padihamtowncouncil.gov.uk

The Town Mayor
Councillor Peter Haigh

Padiham Town Clerk
Steve Watson

30th October 2023

Dear Councillor

A meeting of the Padiham Town Council will be held on Monday 6th November 2023, commencing at 7:00pm in the Council Chambers, Padiham Town Hall.

All Councillors are summoned to attend to transact the business within the Agenda set out overleaf.

Yours sincerely

Steve Watson
Padiham Town Clerk

To: Members of the Town Council
Member of Lancashire County Council
Police Sergeant
Town Centre Manager



Town Councillors are summoned to attend a Padiham Town Council meeting which will be held on Monday, 6th November 2023 in the Council Chambers, Padiham Town Hall.

Meeting of Padiham Town Council

7:00pm Monday 6th November 2023

A G E N D A

1. Apologies for absence and reasons given.
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
 - a) Police Report
 - b) Town Centre Manager Report
 - c) Public Questions received in advance
 - d) County and Borough Councillor Reports
 - e) Padiham Organisation Reports
4. Formally reconvene the Town Council Meeting
5. Minutes
 - a) Minutes of the Town Council Meeting held on 4th September 2023 for approval.
6. Officer's Report including Administration, for information unless stated
 - a) Actions taken under the Minutes
 - b) Correspondence

7. Report back from Working Groups

- a) Events Working Group updates
 - i. Beer Festival Feedback
 - ii. Remembrance Sunday
 - iii. Christmas Lights
- b) Planning Working Group Feedback

8. Items for Discussion

- a) Ballroom Toilets update
- b) Memorial Park Update – MD
- c) Blocked Drains Update – MD
- d) Refurbishment of existing facilities - MD
- e) Disabled lift to Stage
- f) Christmas Decorations
- g) Opus Projector Quote - £919.25
- h) Business Voucher Scheme
- i) Rent Increase - £23 per annum
- j) Service Charge - £15,400
- k) Council Chamber Loop/PA System

9. Finances

- a) Budget Monitoring Report and Bank Reconciliations
- b) Payments of £19,817.45 and Receipts of £3960.50
- c) Town Council Bank Balance £117,950.59
- d) Ballroom Bank Balance £12,537.45
- e) Petty Cash Report of -£63.06
- f) Credit Card Report of £0.00

10. Date of next Town Council meeting: Monday 4th December 2023 at 7pm