



Padiham Town Council

Town Hall, Burnley Road, Padiham BB12 8BS Tel: 01282-968781
Email: contact@padihamtowncouncil.gov.uk

**The Town Mayor
Councillor Peter Haigh**

**Padiham Town Clerk
Steve Watson**

28th June 2023

Dear Councillor

A meeting of the Padiham Town Council will be held on Monday 3rd July 2023, commencing at 7:00pm in the Council Chambers, Padiham Town Hall.

All Councillors are summoned to attend to transact the business within the Agenda set out overleaf.

Yours sincerely

**Steve Watson
Padiham Town Clerk**

To: Members of the Town Council
Member of Lancashire County Council
Police Sergeant
Town Centre Manager



Town Councillors are summoned to attend a Padiham Town Council meeting which will be held on Monday, 3rd July 2023 in the Council Chambers, Padiham Town Hall.

Meeting of Padiham Town Council

7:00pm Monday 3rd July 2023

A G E N D A

1. Apologies for absence and reasons given.
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
 - a) Police Report
 - b) Town Centre Manager Report
 - c) Public Questions received in advance
 - d) County and Borough Councillor Reports
 - e) Padiham Organisation Reports
4. Formally reconvene the Town Council Meeting
5. Minutes
 - a) Minutes of the Town Council Meeting held on 5th June 2023 for approval.
6. Officer's Report including Administration, for information unless stated
 - a) Actions taken under the Minutes
 - b) Correspondence

7. Report back from Working Groups

- a) Events Working Group updates
 - i. Padiham on Parade feedback
 - ii. Summer Fair with Duck Race
- b) Planning Working Group Feedback

8. Items for Discussion

- a) Council Vacancies
- b) Ballroom Toilets update
- c) Archive Banners - MD
- d) Memorial Park – MD
- e) Blocked Drains – MD
- f) Parking – MD
- g) Refurbishment of existing facilities – MD
- h) Disabled Parking Bays - PH

9. Finances

- a) Budget Monitoring Report and Bank Reconciliations
- b) Payments of £25,915.37 and Receipts of £5,312.54
- c) Petty Cash Report of £250.00
- d) Credit Card Report of £0.00
- e) Internal Audit Report
- f) Annual Governance Statement 2023
- g) Annual Return 2023

10. Date of next Town Council meeting: Monday 7th August 2023 at 7pm