



## **Padiham Town Council**

Town Hall, Burnley Road, Padiham BB12 8BS Tel: 01282-968781

Email: [contact@padihamtowncouncil.gov.uk](mailto:contact@padihamtowncouncil.gov.uk)

**The Town Mayor  
Councillor Peter Haigh**

**Padiham Town Clerk  
Steve Watson**

27<sup>th</sup> November 2023

Dear Councillor

A meeting of the Padiham Town Council will be held on Monday 4<sup>th</sup> December 2023, commencing at 7:00pm in the Council Chambers, Padiham Town Hall.

All Councillors are summoned to attend to transact the business within the Agenda set out overleaf.

Yours sincerely

**Steve Watson  
Padiham Town Clerk**

To: Members of the Town Council  
Member of Lancashire County Council  
Police Sergeant  
Town Centre Manager



**Town Councillors are summoned to attend a Padiham Town Council meeting which will be held on Monday, 4<sup>th</sup> December 2023 in the Council Chambers, Padiham Town Hall.**

**Meeting of Padiham Town Council**

**7:00pm Monday 4<sup>th</sup> December 2023**

**A G E N D A**

1. Apologies for absence and reasons given.
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
  - a) Police Report
  - b) Town Centre Manager Report
  - c) Public Questions received in advance
  - d) County and Borough Councillor Reports
  - e) Padiham Organisation Reports
4. Formally reconvene the Town Council Meeting
5. Minutes
  - a) Minutes of the Town Council Meeting held on 6<sup>th</sup> November 2023 for approval.
6. Officer's Report including Administration, for information unless stated
  - a) Actions taken under the Minutes
  - b) Correspondence
    - i. Register of Electors

## **7. Report back from Working Groups**

- a) Events Working Group updates
  - i. Remembrance Sunday Feedback
  - ii. Christmas Lights Feedback
- b) Planning Working Group Feedback

## **8. Items for Discussion**

- a) Ballroom Toilets update
- b) Service Charge - £15,400
- c) Council Chamber Loop/PA System
- d) Stage Curtains
- e) Land of Green Street
- f) Ballroom Bookings
- g) IT Upgrade
- h) Mayoral Chain Refurbishment
- i) Baptist Church Memorial Headstone

## **9. Finances**

- a) Budget Monitoring Report and Bank Reconciliations
- b) Payments of £4,199.18 and Receipts of £2,752.99
- c) Town Council Bank Balance £116,523.35
- d) Ballroom Bank Balance £12,906.40
- e) Petty Cash Report of -£225.09
- f) Credit Card Report of £0.00
- g) 2024 Budget recommendation
- h) 2024 Precept recommendation

## **10. Date of next Town Council meeting: Monday 5<sup>th</sup> January 2023 at 7pm**