



Padiham Town Council

Town Hall, Burnley Road, Padiham BB12 8BS Tel: 01282-968781
Email: contact@padihamtowncouncil.gov.uk

The Town Mayor
Councillor Peter Haigh

Padiham Town Clerk
Steve Watson

9th April 2024

Dear Councillor

A meeting of the Padiham Town Council will be held on Monday 15th April 2024, commencing at 7:00pm in the Council Chambers, Padiham Town Hall.

All Councillors are summoned to attend to transact the business within the Agenda set out overleaf.

Yours sincerely

Steve Watson
Padiham Town Clerk

To: Members of the Town Council
Member of Lancashire County Council
Police Sergeant
Town Centre Manager



Town Councillors are summoned to attend a Padiham Town Council meeting which will be held on Monday, 15th April 2024 in the Council Chambers, Padiham Town Hall.

Meeting of Padiham Town Council

7:00pm Monday 15th April 2024

A G E N D A

1. Apologies for absence and reasons given.
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
 - a) Police Report
 - b) Town Centre Manager Report
 - i. Heritage Trail
 - c) County and Borough Councillor Reports
 - d) Padiham Organisation Reports
 - e) Public Questions received in advance
4. Formally reconvene the Town Council Meeting
5. Minutes
 - a) Minutes of the Town Council Meeting held on 4th March 2024 for approval.
6. Officer's Report including Administration, for information unless stated
 - a) Actions taken under the Minutes
 - b) Correspondence

7. Report back from Working Groups

- a) Planning Working Group Feedback
- b) Events Working Group
 - i. Sponsorship
 - ii. Padiham on Parade
 - iii. Summer Fair/Duck Race
 - 1. Platforms
 - 2. Life Belts/Ropes
 - iv. Party in the Park
 - v. Beer Festival
 - vi. Christmas Light Switch On

8. Items for Discussion

- a) Council Chamber Loop/PA System
- b) Website
- c) Wedding Fair update
- d) 2024 Deputy Mayor for information
- e) Stage lift grant update
- f) Annex furniture

9. Finances

- a) Budget Monitoring Report and Bank Reconciliations
- b) Payments of £6,985.54 and Receipts of £2,085.00
- c) Town Council Bank Balance £61,963.16
- d) Ballroom Bank Balance £14,030.43
- e) Petty Cash Report of -£107.84
- f) Credit Card Report of -£325.12

Policy Reviews

10. Policy Review

The Following Policies were reviewed.

- a) Standing Orders
- b) Financial Regulations
- c) Asset Register
- d) Risk Assessment
- e) Freedom of Information Policy

11. Confidential

12. Date of next Town Council meeting: Monday 13th May 2024 at 7pm Annual Town Council Meeting and Mayor Making.