



Padiham Town Council

Town Hall, Burnley Road, Padiham BB12 8BS Tel: 01282-968781
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**The Town Mayor
Councillor Maureen Whittaker**

**Padiham Town Clerk
Steve Watson**

2nd November 2022

Dear Councillor

A meeting of the Padiham Town Council will be held on Monday 7th November 2022, commencing at 7:00pm in the Council Chambers, Padiham Town Hall.

All Councillors are summoned to attend to transact the business within the Agenda set out overleaf.

Yours sincerely

**Steve Watson
Padiham Town Clerk**

To: Members of the Town Council
Member of Lancashire County Council
Police Sergeant
Town Centre Manager



Town Councillors are summonsed to attend a Padiham Town Council meeting which will be held on Monday, 7th November 2022 in the Council Chambers, Padiham Town Hall.

Meeting of Padiham Town Council

7:00pm Monday 7th November 2022

A G E N D A

1. Apologies for absence and reasons given
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
 - a) Police Report
 - b) Town Centre Manager Report
 - c) Public Questions received in advance
 - d) County and Borough Councillor Reports
 - e) Padiham Organisation Reports
4. Formally reconvene the Town Council Meeting
5. Minutes
 - a) Minutes of the Town Council Meeting held on 3rd October 2022 for approval.
6. Officer's Report including Administration, for information unless stated
 - a) Actions taken under the Minutes
 - b) Correspondence
7. Report back from Working Groups
 - a) Events Working Group updates
 - i. Remembrance Sunday
 - ii. Christmas Light Switch On

- b) Planning Working Group Feedback
 - i. **FUL/2022/0617** - Erection of three double stacked temporary site office cabins and toilet cabin (to be removed before the end of the temporary period), with parking area and laydown area. Toilet cess / septic tank, and diesel storage tank to be installed. Hoarding fencing to encompass the site. (Continuation of existing temporary consent FUL/2020/0027 until 31/12/2026). Land Adjacent To The Graham & Brown Factory Shop Shuttleworth Mead Business Park Padiham
- c) Strategic Planning Working Group
 - i. Town Clerk Pay Rise – NJC Agreement for flat rate increase of £1,925 across all pay grades
 - ii. Proposed 2023 Budget
 - iii. Ballroom Hire fees to increase to £30ph midweek and £50ph weekends/Bank Holidays
 - iv. Community Room Hire to remain at £30 per session Commercial and £15 per session Community but put a £1 per person charge on refreshments.
 - v. Proposal to have the Ballroom and annex professionally deep cleaned twice a year.

8. Items for Discussion

- a) Red Phone Box re-instatement and Usage update
- b) Technical College Gates update
- c) Ballroom Ramp update
- d) Council Chambers Ceiling update
- e) Lancashire Partnership Against Crime
- f) Naming of the six benches in front of the Town Hall
- g) Parking Cameras
- h) Knight Hill House Car Park
- i) Memorial Park Upper Children's Play Area
- j) Padiham Business Vouchers

9. Finances

- a) Budget Monitoring Report and Bank Reconciliations
- b) Payments of £5,117.10 and Receipts of £2,399.50
- c) Petty Cash Report of £395.67

10. Date of next Town Council meeting: Monday 5th December 2022 at 7pm