



## **Padiham Town Council**

Town Hall, Burnley Road, Padiham BB12 8BS Tel: 01282-968781  
Email: [contact@padihamtowncouncil.gov.uk](mailto:contact@padihamtowncouncil.gov.uk)

**The Town Mayor  
Councillor Maureen Whittaker**

**Padiham Town Clerk  
Steve Watson**

31<sup>st</sup> August 2022

Dear Councillor

A meeting of the Padiham Town Council will be held on Monday 5<sup>th</sup> September 2022, commencing at 7:00pm in the Council Chambers, Padiham Town Hall.

All Councillors are summoned to attend to transact the business within the Agenda set out overleaf.

Yours sincerely

**Steve Watson  
Padiham Town Clerk**

To: Members of the Town Council  
Member of Lancashire County Council  
Police Sergeant  
Town Centre Manager



**Town Councillors are summonsed to attend a Padiham Town Council meeting which will be held on Monday, 5<sup>th</sup> September 2022 in the Council Chambers, Padiham Town Hall.**

**Meeting of Padiham Town Council**

**7:00pm Monday 5<sup>th</sup> September 2022**

**A G E N D A**

1. Apologies for absence and reasons given
2. Declarations of Disclosable Pecuniary Interests (Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting).
3. Formally adjourn the meeting to allow for Public Participation
  - a) Police Report if available
  - b) Town Centre Manager Report
  - c) Public Questions received in advance
  - d) County and Borough Councillor Reports if available
  - e) Padiham Organisation Reports
4. Formally reconvene the Town Council Meeting
5. Minutes
  - a) Minutes of the Town Council Meeting held on 1<sup>st</sup> August 2022 for approval.
6. Officer's Report including Administration, for information unless stated
  - a) Actions taken under the Minutes
  - b) Correspondence
  - c) Temporary Clerk Cover Feedback
7. Report back from Working Groups
  - a) Events Working Group updates
    - i. Party in the Park Feedback
    - ii. Beer Festival Update

- iii. Remembrance Sunday
- iv. Christmas Light Switch On
- v. Event Videos

b) Planning Working Group Feedback

- c) Strategic Planning Working Group
- i. to review room hire pricing structures
  - ii. begin 2023 budget discussions

**8. Items for Discussion**

- a) Red Phone Box re-instatement and Usage
- b) Technical College Gates Update
- c) Card Payments System

**9. Finances**

- a) Budget Monitoring Report and Bank Reconciliations
- b) Payments of £17,064.01 and Receipts of £738.00
- c) Petty Cash Report of £250.00

**10. Community Fund Update**

**11. Date of next Town Council meeting: Monday 3<sup>rd</sup> October 2022 at 7pm**