



MINUTES OF PADIHAM TOWN COUNCIL MEETING

Held on Monday 6th November 2023 at 7:00pm in the Council Chambers

Present:

Town Councillors: Councillor P. Haigh (in the Chair), Councillors D. Alexander, K. Barsby, M. Duckworth, J. Harbour, D. O'Neill, V. Pridden, C. Smith, A. Tatchell, C. Turner, P. Turner and M. Whittaker.

Others: Steve Watson (Town Clerk) and PC Ann Ingham.

The Chair opened the meeting and welcomed all Councillors.

TC/23/24/059 Apologies for Absence

An apology for absence was submitted by Councillors A. Lewis, P. McCann and M. Harrison.

TC/23/24/060 Declarations of Disclosable Pecuniary Interests.

There were no declarations of interest.

TC/23/24/061 Formally Adjourn the meeting to allow for Public Participation.

RESOLVED: That the meeting is formally adjourned to allow for participation from the Public.

Police Report:

The Police reported that Assaults had dropped from 29 last year to 28 this year. Burglaries from 16 to 8. Criminal damage had increased from 8 to 13. There were no drug reports. Nuisance had increased from 55 to 57. Public Order Offences had decreased from 8 to 2 and Thefts had increased from 14 to 17.

Operation Centurion has an underspend of £140,00 so patrols are going to increase during the week and evenings. Youths have been diverted away from criminal activities. Operation Centurion has increased public confidence and gather better intel. The Crime Commissioner had a positive visit at Tesco.

The Police were thanked for their attendance and report.

Town Centre Manager Report

The Town Centre Manager provided a written report that is attached.

Public Questions received in advance

There were no public questions.

County Councillors Report

No County Councillor was present and there was no report.

Borough Councillor Report

There was no report.

Padiham Organisations Reports

There were no organisation reports.

TC/23/24/062 Formally reconvene the Town Council meeting.

RESOLVED: That the meeting is formally reconvened.

TC/23/24/063 Minutes of Town Council Meeting held on the 4th September 2023.

The minutes of the Town Council meeting held on 4th September 2023 were considered.

A meeting is still due with the Health & Safety Officer for the Duck Race. The Ballroom Floor will take 4 days to repolish and nothing can go on the floor for 24 hours. Singing for the Brain are to be offered the Council Chambers as an alternative.

No work has been done on the entrance to Ash Close, LCC have been contacted regarding who is carrying out the remedial work.

The lovecleanstreets app has worked on getting blocked drains cleared, all have been done except for one.

RESOLVED: That the Minutes of the Town Council meetings held on the 4th September 2023 are approved.

TC/23/24/064 Town Clerk's Report including Administration and Correspondence.

There was no report.

TC/23/24/065 Report back from Working Groups

Events Working Group.

Once again the Beer Festival was a huge success as they ran out of beer. It had 212 visitors on the Friday and 251 on the Saturday. The band went down well and all those who helped with the setup, staffing the door and dismantling were thanked. Jennifer was thanked for looking into the Wi-Fi. The underspend from the Beer Festival will be moved to future events. Councillor Smith was thanked for all his work, though he said it was a team event, Debbie was also thanked for personally preparing all the sandwiches.

The school are to be contacted about Remembrance Sunday and Councillor Duckworth was appointed as lead.

The Remembrance Concert is being held on Friday, everything is in place.

The stage entertainment organiser has given back word for the Christmas Light Switch On Event. The Youth Theatre are providing extracts from their production of Peter Pan. The budget needs to be updated and a safety briefing is to be held at 1:30pm. It was agreed that the Beer Festival underspend would be moved to the Christmas event.

Planning Working Group

There had been 2 planning applications and 1 pre-application. The Council supports the proposed changes to Houses in Multiple Occupation rules that means that now have to go through Planning and a letter of support is to be sent.

TC/23/24/056 Items for discussion as listed.

Ballroom Toilets – Funding has only been secured for the Disabled toilets. An in principle agreement was made with the Borough for the Ladies toilets, if external funding was not available. It was suggested that we contact the Borough Council in the new year when budgets are better known and funding may be easier.

Memorial Park is to be done this Friday.

Blocked Drains – All have been reported and cleared except one.

Refurbishment of existing facilities – There were 13 items, the Bridge Street sign has been sorted and 7 signs have been cleaned. It is the wrong time of year to sort the electricity box and the Church Street bench will be done in the spring. A response is to be chased about the rubbish bin and Smithygate garden has not been done. LCC are to be contacted about the damaged wall at the bridge

Funding for a disability lift onto the stage is to be explored, the Heritage Lottery Equal Opportunities Fund are to be approached.

It was agreed that a budget of £500 would be provided for Christmas Decorations in the Ballroom

RESOLVED: That a £500 Budget for Christmas decorations is approved.

Artificial outdoor decorations for the Crib were considered and a £200 budget was agreed. It also needs a better light.

RESOLVED: That a £200 Budget for Crib decorations is approved.

More information is needed on the Opus Projector quote.

The Stage Curtains are to be an agenda item for the December meeting.

It was suggested that the Padiham Business Vouchers Could be offered for sale. It was proposed that they are sold at £25 of vouchers for £20. An amendment was proposed that they are offered for sale at face value.

The amendment fell.

RESOLVED: That the Padiham Business Vouchers are offered for sale at £20 for £25 voucher value.

The Borough Council rent increase was agreed.

RESOLVED: That the Borough Council rent increase of £40 is approved.

A meeting is to be held with the Borough Council regarding the Service Charge increase.

Burnley are to be approached with regards to a loop/PA System, the Chair will follow this up.

TC/23/24/067 Finances

The Budget Monitoring Report and Bank Reconciliation was circulated.

RESOLVED: That the Budget Monitoring Report and Bank Reconciliation are approved.

A Payment list, a Receipts List, a Petty Cash Report and a Credit Card Report were circulated. The Party in the Park budget is to be updated and the cenotaph bill is to be queried.

Councillor Barsby volunteered to be on Strategic Planning.

The Town Hall Clock is to be turned red for remembrance and costings are to be sought for the curtains for the next meeting.

RESOLVED: That the Payments, Receipts, Petty Cash and Credit Card Reports are approved.

TC/23/24/068 Date of Next Meeting

The date of the next Town Council meeting is at 7pm on Monday 4th December 2023 in the Council Chambers, Padiham Town Hall.

The Mayor thanked everyone for their attendance.

Padiham Town Centre Officer Update – 6th November 2023

Padiham Townscape Heritage

The TH officer has reported that repair and restoration work has begun on 12 – 14 Burnley Rd (next to Flamingo’s Beauty Lounge), funded by The National Heritage Lottery. External shop fronts and signage have been completed for Party Glitz and Woof & Tumble, Burnley Rd.

Hugs for Free second-hand boutique has recently opened and taken occupancy in the commercial unit at 35 Burnley Road. Occupancy of 33 Burnley Road is still pending.

In conclusion of the Heritage project in Padiham, a consultant has been appointed to gather feedback from key stakeholders. They will be contacting members of Padiham Town Council in the coming weeks.

Community Engagement

High Street Heritage Trail - Recent activity in Padiham includes the High Street Heritage Trail, as part of Heritage Open Days for a week in September, supported by Padiham Library and Gawthorpe Hall. The trail was created to encourage more footfall throughout the town centre, attract new visitors and highlight Padiham’s unique historical features.

Halloween Trail - During the October half term school holidays, the annual Halloween Trail was organised by Pendle Hill Properties and supported by Burnley Borough Council. The trail brought children and families into the town to visit local shops, with a total of 27 businesses involved. Social media posts and videos were created to promote the event. Feedback from participants and businesses was positive.

Tour De Padiham - Officers managing The Room & Power Business Hub located within the town hall have arranged the 'Tour De Padiham', a walking tour of Padiham for tenants on Monday 20th November.

Padiham Christmas Light Switch On - A promotional video will be produced with videographer Kev Furber to promote the event on the Padiham.org.uk website and town centre social media platforms. This will include live video content on the day and highlight video post-event.

Made It In Burnley - First of the Professional Services **2023 sector video series** #madeitinburnley has been released by Burnley Borough Council's brand team, featuring Padiham business Fardella and Bell Estate Agents - [#madeitinburnley - Aimee Bell, Fardella & Bell - YouTube](#)

Padiham Voucher Scheme

Padiham businesses have been contacted via email / phone regarding the Padiham Voucher Scheme and new participating businesses have been updated on the Padiham.org.uk website. This will be followed by an in-person visit to businesses.