



MINUTES OF PADIHAM TOWN COUNCIL MEETING

Held on Monday 7th August 2023 at 7:00pm in the Council Chambers

Present:

Town Councillors: Councillor P. Haigh (in the Chair), Councillors D. Alexander, K. Barsby, J. Harbour, M. Harrison, A. Lewis, P. McCann, D. O'Neill, V. Pridden, C. Smith, A. Tatchell, C. Turner, P. Turner.

Others: Jennifer Sutcliffe (Assistant Town Clerk)

The Chair opened the meeting and welcomed all Councillors.

TC/23/24/038 Apologies for Absence

An apology for absence was submitted by Councillor M. Duckworth who was on holiday.

RESOLVED: That the apology for absence and reason given is approved.

TC/23/24/039 Declarations of Disclosable Pecuniary Interests.

There were no declarations of interest.

TC/23/24/040 Formally Adjourn the meeting to allow for Public Participation.

RESOLVED: That the meeting is formally adjourned to allow for participation from the Public.

Police Report:

The police did not attend the meeting and a report was not provided.

Town Centre Manager Report

The Town Centre Manager provided a brief written report which advised Councillors that in respect of the Burnley Road properties that have been advertised for let, property Number 35 is currently in the stages of a commercial agreement with The Hub at Padiham. They will be using the space as a charity shop to sell donated clothing and items, whilst maintaining their existing premises for workshops and community engagement. Number 33 Burnley Road has received a lot of interest but options are still being explored.

Public Questions received in advance

There were no public questions.

County Councillors Report

No County Councillor was present and there was no report.

Borough Councillor Report

No Borough Councillor was present and there was no report.

Padiham Organisations Reports

There were no reports.

TC/23/24/041 Formally reconvene the Town Council meeting.

RESOLVED: That the meeting is formally reconvened.

TC/23/24/042 Minutes of Town Council Meeting held on the 3rd July 2023.

The minutes of the Town Council meeting held on 3rd July 2023 were considered.

RESOLVED: That the Minutes of the Town Council meetings held on the 3rd July 2023 are approved.

TC/23/24/043 Town Clerk's Report including Administration and Correspondence.

There was no report.

TC/23/24/044 Report back from Working Groups

Events Working Group.

The Summer Fair and Duck Race was postponed until the 19th August 2023.

Party in the Park – The event will be held on the 3rd September 2023 from 12noon until 7pm. Set up will be from 8.30am that morning and volunteers are sought. Burnley Parks Department are providing two members of staff and the usual vehicles and Burnley Borough Council are assisting with the provision of extra gazebos and tables. Bridge Street residents will get the usual notification. Attractions will include the funfair, dog agility, Punch and Judy show, face painting, Stacksteads Band and others. Emergency services have been informed and first responders will be present. The first aid point will be manned by two first aiders and the food stalls will include a burger van, Serranos Pizza, the Café and ice cream stall. The usual security and marshalling will be in place and the Rotary Club will be in attendance to assist with the event. It is expected that approximately 200 children and families will take part in the teddy bears picnic and ten volunteers will be required to assist.

Councillor Lewis joined the meeting.

The A boards used to promote the event are missing and it was proposed, seconded and agreed that they are replaced by three feather banners which indicate start, missing and first aid points.

RESOLVED: That three feather banners will be purchased for the above event which can also be utilised for other Council events.

Beer Festival - Preparations are ongoing for the Beer Festival with two bands already booked, one for each day. Posters are to be printed this week and volunteers are required.

Christmas Lights – There was no report.

Planning Working Group

There was only one application for a tree pruning order, a similar order had been submitted and approved last year. This was a straightforward application with no objections or observations raised.

TC/23/24/045 Items for discussion as listed.

Ballroom Toilets - The disabled toilets are to be funded by a Disability Facilities Grant, however, the application to the Youth Investment Fund for the Ladies and Gents toilets refurbishment had been declined. Councillor Tatchell advised members that Burnley Borough Council may have some funding available later in the year when they are able to ascertain their underspends. The ladies toilets will be given priority and it may be an option in the future to refurbish them with some funding from the Borough Council with match funding from the Town Council. The issue has now been passed to another officer at the Borough Council to assess.

Memorial Park – Councillor Duckworth was not present to provide an update and will do so at the next meeting. A meeting had been held with Sean Kerr from Parks to look at the cenotaph which requires cleaning and tidying. He will obtain a price to complete the renovation works. It is noted that the Town Council have allocated £2000 in the annual budget and Burnley Borough Council will also contribute to the work.

Blocked Drains - Councillor Duckworth will provide a report at the next meeting and it is noted that there are still several blocked drains from Whalley Road to The Lawrence Hotel. The internal shop drains have been cleared on the pavements.

Parking Problems at the Sports Club - There are still ongoing issues with the sports clubs and residents, Borough Councillor Hosker is involved in negotiations. This issue is outside the jurisdiction of the Town Council however, if requested, the Town Council can make representations to the correct authority

Refurbishment of existing facilities - Councillor Duckworth will provide a report at the next meeting in respect of the benches on Station Road which are in need refurbishment.

Disabled Parking Bays - The disabled parking bays at the rear of the Town Hall have now been completed with two of the bays being restored. LCC responded to concerns expressed by the Town Council and at the same time remarked the bays at Clitheroe Street car park.

Council Equipment – Members discussed the hiring of Council equipment to outside bodies and it was noted that when equipment is loaned out there is no record of its whereabouts. One gazebo has been damaged which the Town Council will have to repair at a cost. It was proposed, seconded and unanimously agreed that a logbook/register will be commenced showing all activity. The cost of hiring equipment was also agreed.

RESOLVED: a) That a logbook/register would be instigated to monitor the whereabouts of council equipment.

b) That the cost of hiring equipment would be £15.00 per gazebo, £5.00 per table and £25.00 per rack of chairs.

The purchase of a Painting Padiham Picture is to be discussed at the next meeting.

TC/23/24/046 Finances

The Budget Monitoring Report and Bank Reconciliation was circulated.

RESOLVED: That the Budget Monitoring Report and Bank Reconciliation are approved.

A Payment list, a Receipts List, a Petty Cash Report and a Credit Card Report were circulated.

A query was raised regarding a substantial difference in the budgeted amount for Licencing. It was explained that this was the first true figure when all Ballroom performance and music activity was included. This amount is paid to the Performing Rights Society. This figure requires reviewing at the next budget.

It was noted that a figure of £2000 was allocated in the budget for Newsletters however, these had not been produced since the Covid pandemic. This item will be added to the next agenda for discussion as the website is also in need of an update.

It was requested that more details are provided on the credit card report so members could see what the amounts are being spent on.

RESOLVED: That the Payments, Receipts, Petty Cash and Credit Card Reports are approved.

TC/23/24/047 Feedback form Standards response and letter sent.

RESOLVED: That the Press and Public be excluded from the meeting during consideration of this item, as it involved the likely disclosure of exempt information relating to individuals as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).

TC/23/24/048 Date of Next Meeting

The date of the next Town Council meeting is at 7pm on Monday 4th September 2023 in the Council Chambers, Padiham Town Hall.

The Mayor thanked everyone for their attendance.

Items for next agenda:

Purchase of Painting Padiham Picture

Newsletter

Website

Apologies for next meeting

D Alexander