



## MINUTES OF PADIHAM TOWN COUNCIL MEETING

Held on Monday 6<sup>th</sup> March 2023 at 7:00pm in the Council Chambers

### Present:

**Town Councillors:** Councillor M. Whittaker (in the Chair), Councillors, D. Alexander, M. Duckworth, P. Haigh, J. Harbour, M. Harrison, A. Lewis, P. McCann, V. Pridden, C. Smith, A. Tatchell, C. Turner and P. Turner.

**Others:** Steve Watson (Town Clerk).

The Chair opened the meeting and welcomed everyone.

### TC/22/23/105 Apologies for Absence

All Councillors were present.

### TC/22/23/106 Declarations of Disclosable Pecuniary Interests.

There were no declarations of interest.

### TC/22/23/107 Formally Adjourn the meeting to allow for Public Participation.

**RESOLVED:** That the meeting is formally adjourned to allow for participation from the Public.

### Police Report

There was no Police Report. It was noted that motorbikes are still a nuisance and are becoming more dangerous, this is especially a problem at weekends. It was suggested working with schools to enforce the message and a letter is to be sent to the Police Sergeant setting out the concerns, understanding the Police limitations and welcoming any support that could be given. An update on staffing issues will also be asked for.

### Town Centre Manager Report

There was no report. The Council expressed the value of the Town Centre Manager and enquired if a written report can be provided when not attending meetings.

### There were no Public Questions

There were no public questions.

## County Councillors Report

There was no report.

## Borough Councillor Report

Borough Councillor John Harbour reported that work has started on the play area and road issues will continue to be reported. Lukman Patel is to be the new Chief Executive of the Borough Council.

## Padiham Organisations Reports

There were no reports.

**TC/22/23/108 Formally reconvene the Town Council meeting.**

**RESOLVED: That the meeting is formally reconvened.**

**TC/22/23/109 Minutes of Town Council Meeting held on the 6<sup>th</sup> March.**

The minutes of the Town Council meeting held on 6<sup>th</sup> March 2023 were considered. The Clear Bright quote is to be chased and the Council's condolences are to be sent to Angela from Slimming World. Junior Park |run poster have been displayed at the college and leisure centre and additional posters are to be obtained. Councillor Haigh was thanked for the work he did to achieve the wall mural and the second one has started today. Further funding is being sought for additional, smaller murals throughout the town.

**RESOLVED: That the Minutes of the Town Council meetings held on the 6<sup>th</sup> March 2023 are approved as a correct record.**

**TC/22/23/110 Town Clerk's Report including Administration and Correspondence.**

The Clerk reported that the office would close for the Easter week.

**TC/22/23/111 Report back from Working Groups**

### Events Working Group.

**Duck Race** – a risk assessment has been carried out and the plans agreed with the Borough Council's Safety Officer. The event has been moved back to be combined with the Summer Fair on the 5<sup>th</sup> August due to the flood defence work. Blue Hi-Vis vests are to be sourced.

**Kitchen Equipment** – a new hob and dishwasher are to be bought.

**Clean Up Day** – a skip is to be order for Friday 28<sup>th</sup> April 10:00 – 12:00 for the clean-up day.

**Planning Working Group** – There were no applications to be considered, and the group had not met. The Texaco License application follows different rules from Planning Applications and the cut-off date had passed. Councillor Pridden had submitted personal observations and would feedback to the Council.

**Strategic Planning Working Group** – suggested dates to meet and a bullet point list of discussion items are to be circulated.

**TC/22/23/112 Items for discussion as listed.**

Red Telephone Box – It was agreed to request permission from the County for the original location.

It was agreed to get a new A4 Colour Printer/scanner.

Bus information is to be an agenda item at the next meeting. A letter of concern is to be sent to Transdev.

New portraits of King Charles III are available and one will be applied for.

**TC/22/23/113      Finances**

The Budget Monitoring Report and Bank Reconciliation was circulated.

**RESOLVED:      That the Budget Monitoring Report and Bank Reconciliation are approved.**

A Payment list, a Receipts List and a Petty Cash Report of were circulated.

**RESOLVED:      That the Payments, Receipts and Petty Cash are approved.**

A limited spend credit card was discussed.

**RESOLVED:      That a £500 limited spend credit card is approved.**

**RESOLVED:      That Jennifer Sutcliffe is appointed as the Internal Auditor for 2023.**

**TC/22/23/114      Date of Next Meeting**

The date of the next Town Council meeting, which will be the Annual Town Council meeting and Mayor Making, is at 7pm on Monday 15<sup>th</sup> May 2023 in the Council Chambers, Padiham Town Hall. The Mayor of Padiham, Councillor Maureen Whittaker was thanked for her municipal year of service with a standing ovation and a round of applause.