



MINUTES OF PADIHAM TOWN COUNCIL MEETING

Held on Monday 12th December 2022 at 7:00pm in the Council Chambers

Present:

Town Councillors: Councillor M. Whittaker (in the Chair), Councillors M. Duckworth, J. Harbour, M. Harrison, A. Lewis, P. McCann, V. Pridden, C. Smith and P. Turner.

Others: Steve Watson (Town Clerk).

The Chair opened the meeting and welcomed everyone.

TC/22/23/079 Apologies for Absence

Apologies for absence were submitted by Councillors Peter Haigh who was away, Andy Tatchell and Chris Turner who had family commitments.

TC/22/23/080 Declarations of Disclosable Pecuniary Interests.

There were no declarations of interest.

TC/22/23/081 2023-2024 Budget

The following Budget was proposed:

	Padiham Town Council - Budget for 2023/2024	2022/2023	2023/2024	Notes
			3.9% increase	
	INCOME			
	Town Council Office and Administration (102)			
1	Business Support Grant	0	5000	
2	Burnley Borough Council Admin Grant	0	0	
3	Precept	91,990	95,577	
4	Interest	0	0	
	Sub Total	91,990	100,577	

	Community Room			
63	Hire Charges	800	500	
	Sub Total	800	500	
	Archive Room			
59	Contribution to rent and NNDR	1,000	1,000	
	Sub Total	1,000	1,000	
	Concert Hall			
47	Ballroom Hire Receipts	12,000	12,000	back to 2018 level
48	Ballroom Bar Takings	200	500	based on 2022
	Sub Total	12,200	12,500	
	Farmers & Craft Market			
112	Market income	0	0	
	Sub Total	0	0	
	Other Income			
94	Beer Festival	1,400	0	
64	Council Chamber Hire (Weddings)	300	300	
88	Party in the Park	220	220	
	Sub Total	1,920	520	
	Total Income	107,910	115,097	
	EXPENDITURE	Budget 2022/23	Proposal B	
	Salaries & Wages			
5	First Officer Salary	21,930	27,395	2022 agreed increase
	Commitment & Achievement Award		0	
8	First Officer Cover	1200	2160	To cover Leave
9	Payroll Admin Charge	300	300	
119	Pension & NI contributions	5,304	3,100	Employer only
	Sub Total	28,734	32,955	
	Expenses			
11	Clerk Expenses	100	100	
	Sub Total	100	100	
	Professional Charges			
14	Insurance	975	1025	assumed annual increase
15	Audit Fee	800	1,000	2 audits a year
16	Legal	0	0	
17	Subscriptions	0	0	
114	Licenses	50	365	
	Sub Total	1,825	2,390	

Town Council Office and Administration (102)				
18	Rent	650	650	
19	NNDR	675	675	
20	Service Charge	5,000	11,000	based on 2022 agreement
21	Bank Charges	0	0	
22	Office Equipment	500	500	
24	Website Hosting	165	165	
25	Stationery	600	600	
26	Postage	100	100	
27	Printer and copying	1,000	1,500	
28	Printing (external)	250	250	
29	Recruitment	0	0	
30	Advertising	0	0	
31	Computer Hardware	0	0	
32	Computer Software	250	575	
34	Gifts and hospitality	0	0	
	Sub Total	9,190	16,015	
Concert Hall				
39	Rent	1	1	
40	NNDR Ballroom	9,800	9,800	
119	NNDR Storeroom	230	230	
44	Maintenance/Supervisor	5,000	6,000	
	Commitment & Achievement Award		0	
45	Licences and Performing Rights	1,500	1,500	
46	Laundry	400	400	
49	Cleaning Materials	650	650	
96	Publicity	0	0	
116	Cleaning	3,500	3,500	
122	Equipment and Furniture	5,000	3,000	Annual Chair replacement From Business Support Grant
	Sub Total	26,081	25,081	
Archive Group				
51	Rent - Archive Office	1,980	1,980	
52	NNDR	2,220	2,220	
53	Service Charge	0	0	
	Sub Total	4,200	4,200	
Community Room				
60	Rent - Community Room	0	0	
120	NNDR	860	860	

	Sub Total	860	860	
	Council Chamber			
65	Wedding Licence Fee	100	100	
66	Floral Decorations	100	100	
	Sub Total	200	200	
	Mayoralty			
68	Mayoralty inc chains, expenses etc	165	165	
69	Mayor Making	440	440	
70	Mayor at Home	100	100	
71	Mayoral Ball/Hospitality	500	750	
90	Mayoral invitations	100	100	
	Sub Total	1,305	1,555	
	Projects			
83	General Donations and Grants	0	0	
113	Additional Projects	4,140	16,140	£10,000 approved for Skatepark £2,000 approved for Cenotaph refurbishment
	Town Centre Improvement Scheme	6,000	5,000	
	Business Voucher Scheme	2,000	2,000	Business Support Grant
	Newsletter	2,000	2,000	
	Sub Total	14,140	25,140	
	Events			
85	Christmas Lights Switch On	6,000	9,000	
86	Duck Race	3000	3000	
87	Halloween Party	200	200	
88	Party in the Park	3,000	3,000	
89	Remembrance Sunday	1,700	2,000	
94	Beer Festival	1,400	1,400	
112	Markets	0	0	
117	Padiham on Parade	2,000	2,000	
118	Summer Fair	2,500	2,475	
122	Painting Padiham	1,000	1,000	
121	Events	475	0	
	Sub Total	21,275	24,075	
	Total Expenditure	107,910	132,571	
	Reserves	0	-17,474	from reserves/ grant not spent in 2022

Current Balance £151,508

Business Support Grant 2020-2022	Income	Expenditure	Balance
	£49,787	£18,393	£31,394

2022-23 Commitments to Year End

Service Charge		20000	
Christmas		5155	
Remembrance		1710	
Admin		1882	
Salaries		10345	
NNDR		3000	
			£42,092.00

Uncommitted Carry Forward 2023 £78,022

2023 Support Grant Commitments		£5,000	£26,394
2023 Year End Reserve Prediction		£17,474	£60,548

RESOLVED: That the 2023-24 Budget is Approved.

TC/22/23/082 2023-24 Precept

It was proposed and seconded to accept the Strategic Planning Working Group recommendation of 3.9% (approx. based on 2022 Baselines) increase in the Precept.

It was proposed and seconded to amend the proposal to a 2.9% (approx.) increase in the Precept.

RESOLVED: That the amendment is defeated.

RESOLVED: That the substantive Motion is carried and the Precept will be set at £95,577.00.

TC/22/23/083 Date of Next Meeting

The date of the next Town Council meeting is Monday 2nd February 2023 in the Council Chambers, Padiham Town Hall at 7:00pm.