



## MINUTES OF PADIHAM TOWN COUNCIL MEETING

Held on Monday 3<sup>rd</sup> October 2016 at 7pm

at Padiham Football Club

### Present:

Cllr J. Kirk (Chair).

Town Cllrs: K Buckley (Vice-chair), R Clark, J Cunningham, J Harbour, H Hudson, V Pridden, C Smith, A Tatchell, P Haigh (from Item 15/16/102)

Town Clerk: Stephen Hughes

In attendance: Peter

The Mayor, Cllr Kirk, opened the meeting and welcomed all attendees.

### **TC/15/16/100 Apologies for absence:**

Apologies were received from County Councillor Marcus Johnstone and Sgt T Riley (Lancashire Constabulary).

### **TC/15/16/101 Declarations of Disclosable Pecuniary Interests.**

None.

### **TC/15/16/102 To co-opt Peter Haigh as a member of Padiham Town Council for the Hargrove Ward**

Proposed by Cllr Pridden. Seconded by Cllr Hudson. Carried unanimously.

RESOLVED

The Town Clerk will complete the appropriate paperwork.

### **TC/15/16/103 Formally Adjourn the meeting to allow for Public Participation**

**RESOLVED: That the meeting is formally adjourned to allow for participation from the Public.**

### **Public Questions**

Signed:

Date:

The Town Clerk had not received any questions from the public.

### **Police Report**

No Officer was in attendance and no written report had been received. The Town Clerk is still trying to find a suitable date for a closed meeting between the Town Council and Sgt Riley.

### **County Councillor Report**

No report had been received.

### **Borough Councillor Report**

Cllr Cunningham reported that she has invited County Councillors Johnstone and Fillis, (Cabinet Member for Highways & Transport), to inspect damage to garden walls caused by vehicle crashes on the curve where Cemetery Road meets St John's Road. Due to the tight corner and wide road it seems that some vehicles are not adjusting their speed to a safe level. Cllr Fillis had suggested the possibility of a Community Speedwatch programme or of additional road markings. Either of these options requires support of a PACT meeting and the matter will be raised at the next meeting.

Cllr Harbour reported that the Borough Council has passed the first part of its budget for 2017/18, including a saving of £2.2 million. There is a need for a further £1.8 million in savings over the following two years. Cllr Harbour stated that these cuts will start to have a noticeable impact on local residents and businesses.

Cllr Harbour asked what the Town Councillor's views were of traffic calming infrastructure, including chicanes. Cllr Kirk said that speeding was a major issue on the main arterial roads in Padiham, and that action was needed, but councillors were also of the view that the town should not be filled with traffic calming infrastructure. It was agreed that this should be an agenda item for the next Town Council meeting, and the Town Clerk will inform County Cllr Johnstone that it will be discussed.

### **Padiham Organisations Reports**

#### **Padiham Greenway**

Cllr Clark reported that the AGM took place last week. Street furniture from Burnley is being transferred to Memorial Park. The new Pump Track, for bigger bikes, is now finished.

#### **Padiham Archive Group**

Cllr Clark reported that he and Ann delivered a presentation on the Archive to 90 school students last week, and they have another one booked.

**TC/15/16/104**

**Formally reconvene the Town Council meeting**

Signed:

Date:

**RESOLVED: That the meeting is formally reconvened.**

**TC/15/16/105          Minutes of the Town Council Meeting held on 1<sup>st</sup> August 2016**

The minutes of the Town Council meeting held on 1<sup>st</sup> August 2016 were considered.

**Matters arising:**

Page 3: Street lighting - County Cllr Johnstone had been asked to investigate the reduced level of lighting on Victoria Road.

Page 3: Padiham on Parade - Cllr Clark reported that the Fire Brigade had removed the remaining bunting and were willing to do so in future years.

Page 4: Party in the Park – the leaflets were not printed, due to a breakdown in communication between the printer and the Town Clerk. Steps will be taken to ensure this doesn't happen again. Cllr Smith suggested using social media to promote Party in the Park and other events.

Page 5: Town Hall repair and restoration – Cllr Smith asked for an update. Cllr Kirk reported that following receipt of the project plan with a revised handover date of March 2017 he had emailed the Borough Council to ask what had caused the slippage. He is awaiting a full response. The Town Clerk will arrange for photographs showing the current state of the ballroom to be put up on the notice board outside the building. There were no further matters arising. Cllr Hudson asked if the Town Council will be publicising the new handover date. Cllr Kirk said that the information can be made public and he will produce a summary for the notice board and a press release.

**RESOLVED: That the Minutes of the Town Council meeting held on 1<sup>st</sup> August 2016 are approved as a correct record. Proposed by Cllr Clark, seconded by Cllr Buckley.**

**TC/15/16/106          Minutes of the Planning Committee meeting held on 15<sup>th</sup> August 2016**

The minutes were considered. There were no matters arising.

**RESOLVED: That the Minutes of the Planning Committee meeting held on 15<sup>th</sup> August 2016 are approved as a correct record. Proposed by Cllr Smith, seconded by Cllr Buckley.**

**TC/15/16/107          Minutes of the Planning Committee meeting held on 19<sup>th</sup> September 2016**

The minutes were considered. There were no matters arising.

Signed:

Date:

**RESOLVED: That the Minutes of the Planning Committee meeting held on 19<sup>th</sup> September 2016 are approved as a correct record. Proposed by Cllr Cunningham, seconded by Cllr Hudson.**

**TC/15/16/108            Minutes of the Planning Committee meeting held on 15<sup>th</sup> August 2016**

The minutes were considered. There were no matters arising.

**RESOLVED: That the Minutes of the Planning Committee meeting held on 15<sup>th</sup> August 2016 are approved as a correct record. Proposed by Cllr Clark, seconded by Cllr Buckley.**

**TC/15/16/109            Notes of the Working Group meeting held on 15<sup>th</sup> August 2016.**

The notes were considered

There were no matters arising.

**RESOLVED: That the Notes of the Working Group meetings held on 15<sup>th</sup> August 2016 are approved as a correct record.**

**Proposed by Cllr Clark, seconded by Cllr Smith.**

**TC/15/16/110            Notes of the Working Group meeting held on 19<sup>th</sup> September 2016.**

The notes were considered. Cllr Tatchell stated that the wording of item 4.3 contained an error – the meeting had decided to consider financial support for the relocation of the bandstand at this meeting of the Town Council, not at the October Working Group meeting. The meeting agreed to consider the issue. The shortfall in funding is £7,560.

Cllr Tatchell also referred to the notes of the Working Group meeting on 15<sup>th</sup> August 2016, which stated that the Town Council's bank balance was £33,423, with £11,441 in the Ballroom account.

Cllr Hudson proposed the Town Council should contribute £7,000 to the project.

Cllr Harbour stated that another group was possible bidding for funding towards the project, and he did not want to undermine that bid. He also reported that a statement on social media had said that no public money has been spent on the project to date.

Cllr Pridden said that if the Town Council can afford it, it should support the project, but it needs to be clear who owns the bandstand and who is responsible for maintenance and upkeep. Cllr Clark reported that these responsibilities will be with the Borough Council.

Cllr Clark pointed out that the Bandstand will be used for more than just brass band concerts – such as theatre groups etc.

Signed:

Date:

**RESOLVED: To make a contribution of £7,560 towards the relocation of the bandstand from Burnley to Padiham Memorial Park. Proposed: Cllr Hudson, seconded: Cllr Clark**

As agreed by the meeting, The Town Clerk will request that the bandstand is formally opened by the Town Mayor of Padiham.

Cllr Harbour asked if the Town Council could also consider making a contribution of £2,000 towards the new Pump Track, as agreed in principle at a previous Working Group meeting.

**RESOLVED: To make a contribution of £2,000 towards the new Pump Track. Proposed: Cllr Pridden, seconded: Cllr Buckley.**

The Town Clerk will review the year to date budget position for the Working Group meeting in October. He will also present a draft budget for 2017/18 at the Working Group meeting in November, before a formal decision at the December Town Council meeting.

**RESOLVED: That the Notes of the Working Group meeting held on 19<sup>th</sup> September 2016 are approved as a correct record.**

**Proposed by Cllr Pridden, seconded by Cllr Buckley.**

#### **TC/15/16/111 Clerk's Report including Administration and Correspondence**

The Clerk:

- has forwarded copies of correspondence to Members of the Town Council via email on a regular basis;
- is in discussions with the Police Sergeant with a view to arranging an extraordinary meeting with the Town Council;
- has asked for an update for the application for a Public Right of Way past Victoria Apartments. The officer at LCC who was dealing with the application is no longer with LCC and the Clerk is awaiting an update.

#### **TC/15/16/112 Planning Matters**

Cllr Harbour left the meeting at this point, as he is a member of the Borough Council's Development Control Committee.

Application 2016/0415 – 50 Bendwood Close, Padiham – Proposed 2 storey extension. The Council considered the application and had no comments.

Cllr Harbour re-joined the meeting at this point

#### **TC/15/16/113 Items for decision**

Signed:

Date:

**(a) RESOLVED: To approve new pay rates for officers as set out in Appendix 1 to these minutes. Proposed: Cllr Tatchell, seconded: Cllr Cunningham**

**(b) Proposed weekly market**

The Council considered the proposal to site the weekly Flea Market, which had previously been sited in Burnley Market Hall, onto Padiham Town Hall car park.

Councillors expressed concern over the viability of the market, especially as it would be happening outdoors over the winter period. There were also concerns over removal of waste and litter, over the quality of some the items offered for sale, and over the potential impact on local shops. After consideration a vote was taken: In favour: 1, against: 7, abstentions: 2. The Town Clerk will notify the Town Centre Manager.

**TC/15/16/114 Any Other Business**

(a) Town Council website – Cllr Kirk reported that it is now a legal requirement to publish minutes and other documents. He has been in contact with a company which specialises in setting parish/town council websites, and they have provided a quote of £399. Cllr Kirk also reported that central government funding (The Transparency Fund) may be available for the website set up costs and some hardware. The Town Council agreed that the Town Clerk should take this forward.

(b) Cllr Tatchell asked the Council to consider the criteria for presenting an engraved plaque to retiring Town Councillors. After consideration the meeting agreed that a minimum of three years service should be the criteria.

**TC/15/16/115 Date of next Meeting**

The date of the next Town Council meeting is Monday 5<sup>th</sup> December 2016 at 7:00pm.

The Mayor thanked everyone for their attendance.

There being no further business the meeting closed at 8:40pm.

Signed:

Date:

APPENDIX – PAY AWARD

**PADIHAM TOWN COUNCIL**

**Meeting on 3<sup>rd</sup> October 2016**

**Agenda item 10(a) – to approve new pay rates for officers**

The Town Council is asked to approve the following changes:

*Ballroom Manager (Pay rate is set by Town Council) - already agreed at Town Council meeting on 1<sup>st</sup> August 2016*

From 1 April 2016 £8.40 per hour (1.1% increase)

From 1 April 2017 £8.51 per hour (1.3% increase)

*Town Clerk (NJC Pay Scale point 26)*

From 1 April 2016 £12.01 per hour (1% increase)

From 1 April 2017 12.13 per hour (1% increase)

Signed:

Date: